

HOUGHTON REGIS TOWN COUNCIL
Environment & Leisure Committee
18th November 2019 at 7.00pm

Present: Councillors: T McMahon Chairman
D Abbott
D Dixon-Wilkinson
Y Farrell
S Goodchild
R Morgan
A Slough

Also Present: Councillors: J Carroll
D Jones

Officers: Clare Evans Town Clerk
Tony Luff Head of Grounds Operations

Public: 0

11035 APOLOGIES

None.

11036 QUESTIONS FROM THE PUBLIC

None.

11037 SPECIFIC DECLARATIONS OF INTEREST

None.

11038 MINUTES

To approve the minutes of the meeting held on 17th September 2019.

Resolved: To confirm the minutes of the Environment & Leisure Committee meeting held on 17th September 2019 and for these to be signed by the Chairman.

11039 BUDGET REVIEW

Members received the income and expenditure report for Environment & Leisure Committee to date.

The following was advised:

- || The expenditure on the Churchyard Wall would be offset by a transfer in from EMR 320.

Resolved: To note the report.

11040 DRAFT BUDGET 2020/21

Members received the officer draft budget for 2020/21 along with explanatory notes for the Environment & Leisure Committee.

The draft budget reflected on ongoing budgetary commitments along with anticipated budgetary commitments arising from the draft Council Vision 2020/24.

This was provided for initial consideration and comment.

The following was advised:

- || The cost of the awning at Moore Crescent pavilion would be partially offset by a contribution from the Bowls Club. Members requested that his contribution be re-affirmed;
- || The budget included for the replacement of some of the coping stones at the cemetery. If budget provision was not secured this work would not go ahead. Members commented that this was important to complete to protect the wall from further damage.

11041 VISION UPDATE

Members received a review of the initiatives under this committee.

It was confirmed that there were 10 burial spaces remaining.

Resolved: To note the report.

11042 ENVIRONMENT FEES EXC CEMETERY FEES

To set the hire charges under the control of Environment & Leisure Committee for 2019/20.

Members requested that the sports clubs be contacted to provide advanced notification of the increase in fees.

Resolved: To approve the Environment & Leisure Schedule of Fees for 2020/21.

11043 CEMETERY FEES

Members were requested to consider the cemetery fees which related to the existing area within the cemetery and also to consider associated fees and terms related to the new area within the existing cemetery.

Members requested a subsequent report on the issues and options around the council being able to make burial arrangements directly with families.

**Resolved: 1. To approve the Houghton Regis Cemetery Fees for 2020/21.
2. To name the new area of the cemetery: Garden of Remembrance:**

3. To apply the following fees and terms to the area:

- ▮ **Grant of Exclusive Right of Burial (GERB) £480 (for a 20 year period)**
- ▮ **Interment Fee £314**
- ▮ **Grant of Exclusive Right of Burial (GERB) renewal £202.50 (for a 20 year period)**
- ▮ **Memorial fee – first inscription £55**
- ▮ **Memorial fee – second inscription £110**
- ▮ **Supply of Woodland Wing plaque (large) - £40**
- ▮ **Supply of Woodland Wing plaque (small) - £30**
- ▮ **Woodland Wing plaque application - £70 (includes installation) (for a 10 year period)**
- ▮ **Woodland Wing plaque renewal - £35 (for a 5 year period)**

In accordance with the current fee structure to triple the above fees for non-parishioners

11044 UPDATE OF TITHE FARM 3G FEASIBILITY PROJECT

A verbal update was provided which confirmed:

A preliminary condition survey had been completed which suggested:

- ▮ A rebuild of the pavilion as its condition was poor and the internal spaces did not meet current standards;
- ▮ A relocation of the pavilion to a location closer to the play area and skate park.

A further meeting was arranged with the Beds FA and the Football Foundation to progress this project to the next stages.

11045 UPDATE ON S106 FUNDING

HRTC had applied for s106 funding for the following projects and had been awarded the following amounts.

- ▮ Energy efficiency in community pavilions £6,651
- ▮ Flag pole illumination £5,900
- ▮ Community Defibrillators £6,800

Payment would be made retrospectively on project completion.

These projects were being progressed. Specifically the following was advised:

- ▮ Energy efficiency in community pavilions – this would exclude Tithe Farm pavilion due to anticipated sports project
- ▮ Flag pole illumination – CBC had provided consent to use power from a local street light, a planning application had been submitted, previously sourced quotes were being confirmed.
- ▮ Community Defibrillators – these would be sited at Tithe Farm, Moore Crescent, Parkside and Orchard Close recreation grounds.

Members thanked staff for completing the s106 application process and thanked CBC for their support of these projects.

11046 VILLAGE GREEN - FAIR AND CIRCUS VISITS 2020

Members were advised that the following dates for fair and circus visits had been requested:

Fair visit:

Arrive 11th May - Leave 18th May 2020 (open 14th – 17th May 2020)

Arrive 17th August - Leave 24th August 2020 (open 20th – 23rd August 2020)

Circus visit:

Arrive 15th October - Leave 22nd October 2020 (open 16th – 22nd October)

Resolved: To approve the following visits:

Fair visit:

Arrive 11th May - Leave 18th May 2020 (open 14th – 17th May 2020)

Arrive 17th August - Leave 24th August 2020 (open 20th – 23rd August 2020)

Circus visit:

Arrive 15th October - Leave 22nd October 2020 (open 16th – 22nd October)

The Chairman declared the meeting closed at 8.11pm

Dated this 24th day of February 2020

Chairman