

HOUGHTON REGIS TOWN COUNCIL
Community Services Committee
Minutes of the meeting held on
10th November 2025 at 7.00pm

Present: Councillors: T McMahon Chairman
P Burgess
E Cooper
Y Farrell
A Slough
C Slough
D Taylor

Officers: Ian Haynes Head of Environmental &
Amanda Samuels Community Services
Administration Officer

Public:

Apologies: Councillors:

Also
present:

13410 APOLOGIES & SUBSTITUTIONS

None.

13411 QUESTIONS FROM THE PUBLIC

None.

13412 SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

13413 MINUTES

To approve the minutes of the meeting held on 3rd November 2025

Resolved: To confirm the minutes of the Community Services Committee meetings held on 3rd November 2025 and for these to be signed by the Chairman.

13414 KEY PARTNERS - ANNUAL REVIEW OF EXISTING

Representatives from key partners had been invited to the meeting to present their annual review/update.



Members were reminded that Key Partner status had been awarded to these organisations for the financial years 2024/25, 2025/26, 2026/27 and 2027/28.

Members were able to inspect supporting information provided by the applicants upon request.

All associated paperwork has been received and reviewed by the Head of Environment and Community Services.

Members received updates from representatives for Keech Hospice Care, Houghton Regis Memorial Hall and Full House Theatre.

The following Key Partner awards were agreed:

Applicant	Amount Requested
Dunstable & District CA	£2,612.50
SORTED	£1,100
Keech Hospice Care	£2,750
South Beds Dial a Ride	£1,375
Houghton Regis Memorial Hall	£2,200
Full House Theatre	£2,750
Community Link Project – Singing Care Initiatives	£2,200

Members queried whether a funding break could be introduced for these organisations once the Key Partner period expired, thereby providing funding access to other organisations. The Head of Environmental and Community Services responded that the proposal should be put forward in mid-2027, prior to the Key Partner period ending.

Resolved: To approve the release of funding as detailed for the financial year 2026/27 (Funds will be released after 1st April 2026).

13415 PROJECT GRANT SCHEME

Members were advised that the following applications had been received for Project Grants.

Applicant	Total project cost	Amount Requested	Brief description
ACL Collective CIC	£1000	£800	To deliver a one-day community event at Houghton Regis Library called The Magical Christmas Library.

CHUMS Charity	£2,730	£500	To help deliver the CHUMS Babyloss Service for up to 3 Houghton Regis families.
Houghton Regis Ladies Group	£800	£640	Summer outing.
Houghton Regis Heritage Society	£1500	£800	To help cover website and archive license costs.

Members were advised that £3,200 remained in the budget for 2025/26.

A representative from the Houghton Regis Ladies Group updated Members on the work of the group and details of their grant application.

13416 EXCLUSION OF PRESS AND PUBLIC

Members voted on the exclusion of the press and public:

Proposed by: Cllr A Slough Seconded by: Cllr Cooper

Votes in favour: 7

Resolved: **In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.**

13417 PROJECT GRANT SCHEME DISCUSSION AND AWARD

Members discussed the four grant applications and agreed the sums to be awarded.

The Chairman declared the meeting closed at 8.24pm

Dated this 23rd day of February 2026

Chairman

