

HOUGHTON REGIS TOWN COUNCIL
Corporate Services Committee
Minutes of the meeting held on
1st September 2025 7.00pm.

Present: Councillors: D Jones Chairman
E Billington
J Carroll
E Costello
W Henderson
C Rollins

Officers: Debbie Marsh Head of Corporate Services
Amanda Samuels Administration Officer

Public: 2

Apologies: Councillor: M Herber

13315 APOLOGIES & SUBSTITUTIONS

Apologies were received from Cllr Herber.

13316 QUESTIONS FROM THE PUBLIC

None.

13317 DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

13318 MINUTES

To approve the Minutes of the meetings held on 9th June 2025.

Resolved: To approve the Minutes of the meeting held on 9th June 2025 and for these to be signed by the Chairman.


13319 COMMITTEE WORKPLAN 2025-2026

Members were reminded that the committee workplan for the municipal year 2025/2026 had been approved at the meeting held on the 9th June 2025.

Members were provided with, and noted, the updated committee workplan.

13320 INCOME AND EXPENDITURE REPORT

Members were provided, for information, an income and expenditure report highlighting significant variances for Corporate Services Committee to date.



190-4015 Gas

Members were informed at the Corporate Services meeting held on the 2nd December 2024 that the supplier had been slow in repairing the reported faulty meter; therefore, the Town Council had not been charged for gas consumption for a number of months, and this was reflected in the low expenditure figure.

A meter reading was provided to the supplier well in advance of the end of the financial year; however, due to the time it took for the supplier to provide an accurate bill the resulting cost had to be shown in the current financial year budget heading.

Due to the above factors, this budget would therefore be significantly overspent by the end of the financial year.

Members requested that adequate budget provision be included in the 2026-2027 budget forecast based on actual gas consumption data from 2025-2026.

13321 BANK AND CASH RECONCILIATION STATEMENTS

Members received the monthly bank and cash reconciliation statements for May, June and July 2025.

- Resolved:**
- 1. To approve the monthly bank and cash reconciliation statements for May, June and July 2025;**
 - 2. for these along with the original bank statements to be signed by the Chair of Corporate Services Committee and the Council's RFO.**

13322 LIST OF PAYMENTS

The Internal Auditor had made the following observation:

The practice at the Council is for a listing of Purchase Ledger payments to be reported to Council. Other payments, such as debit card payments, and salary payments are not reported to Council. As Council only reviews and approves a Purchase Ledger payment listing, which does not include direct payments, it is unclear how the Council would become aware of any issues with these payments. The Council to put in place arrangement so that ALL payments made by Council are report to, and approved by Council, or the appropriate committee.

In order to comply with this observation, Members were provided with a list of all payments made for April, May, June and July 2025.

Members were advised that all invoices had been approved for payment by the Town Clerk and two bank signatories.

- Resolved:**
- To receive and note the list of all payments made in April, May, June and July 2025.**

DJS.

13323 INVESTMENT REPORT

This report was provided in accordance with the approved Committee Functions, Financial Regulations and Banking Arrangements, Investment Strategy & Investment Arrangements.

The Corporate Services Committee are to oversee and manage the financial obligations of the Council, including:

To receive quarterly reports on investments containing a forecast of capital expenditure, investment opportunities and a recommendation for further investment including where length and amount.

Members received information from CCLA notifying the Town Council of some changes taken place to the Public Sector Deposit Fund which were taking effect from 1st September 2025. This change was in regard to the minimum initial investment. The minimum initial investment had been revised to £1m, however, as an existing investor this minimum did not apply to the Town Council.

In addition to the above, Members also received an announcement from CCLA's Chief Executive that, subject to regulatory approval, CCLA was being acquired by Jupiter Investment Management Group Limited (Jupiter), a leading European investment manager. Included within this announcement were some questions and answers. Members noted that a webinar was planned for September and it was proposed that the invitation to attend would be extended to the Chair of Corporate Services.

Resolved: To note the report

13324 INVESTMENT REVIEW REPORT

Members were provided with the Investment Review Report detailing investment opportunities for consideration by the committee.

The following options were suggested to Members:

- Continue to invest with CCLA
- Utilise the service of a financial advisor
- Fixed term deposits with the Governments Debt Management Account Deposit Facility (DMADF)

Or a mixture of all or any of the above

Members were advised many organisations were unwilling to supply information regarding interest rates as it is believed that interest rates were not stable and thereby could not be counted on to remain as supplied. Members agreed, however, that there appeared to be no significant gain to be made to opening a savings account that required the town council to have to transfer all of its banking.



The three priorities for investments were:

- Security of reserves
- The liquidity of any investment
- Yield obtained from any investment

Following discussions, Members agreed the following actions:

- to make a deposit of £250,000 into the DMADF for 6 months in order to diversify investment and track performance;
- to seek to appoint a financial advisor;
- to establish an Investment Working Group, which would seek and evaluate new investment opportunities and provide recommendations to the Corporate Services Committee.

It had been proposed that the Investments Working Group should comprise of three members of the Corporate Services Committee. Members suggested members of other committees, with relevant expertise, might also form part of the working group. Councillor Jones, Councillor Carroll and Councillor McMahon (who attended the meeting virtually) volunteered to form the working group.

Members requested the Head of Corporate Services amend the wording of the Investment Working Group Terms of Reference to include councillors not on the Corporate Services Committee.

Resolved:

1. **To consider investment opportunities, length of investment and amounts;**
2. **To agree to the establishment of an Investments Working Group.**

13325 REVIEW OF CHARGES 2026/2027

Financial Regulation 13.2 stated:

The council will review all fees and charges for work done, services provided, or goods sold at least annually as part of the budget-setting process.

Members were provided with a list of charges for 2025/26 which were under the control of the committee. Members agreed to approve applying the same charges for 2026/27.

Resolved: **To approve the charges for 2026/2027.**

13326 REVIEW OF TOWN COUNCIL MEMBERSHIP TO OTHER BODIES

In accordance with the approved Committee Functions and Terms of Reference the Corporate Services Committee was required to annually review the Council's and/or employees' memberships of other bodies.

Members were provided with a list detailing fees paid for financial year 2025-2026 and indicative fees for financial year 2026-2027.

D.J.

13327 VAT RETURN

In accordance with Financial Regulation 13.6 - The RFO shall ensure that VAT is correctly recorded in the council's accounting software and that any VAT Return required is submitted from the software by the due date.

Members were provided with a copy of the VAT Returns for quarter 1 for financial year 2025/2026.

13328 INSURANCE COVER 2025-2026

In accordance with the approved Committee Functions and Terms of Reference the Corporate Services Committee was required to confirm arrangements for insurance cover in respect of all insured risks.

Members were reminded that the Town Council was in a long-term agreement with Zurich Municipal until the 31st May 2027.

Members were provided with a copy of insurance cover for the period 1st June 2025 to 31st May 2026, along with a report on the current and appropriate level of Town Council Fidelity Guarantee cover.

The Head of Corporate Services assured Members that the controls currently in place meant the capacity to defraud was minimal. Taking this into consideration, Members were invited to consider whether they wished to maintain the current level of cover or increase the level to the next band.

Members agreed to increase the Town Councils Fidelity Guarantee cover to £5m and acknowledged the increase of cover would cause this budget to be overspent.

- Resolved:**
- 1. To confirm arrangement of insurance cover for the period 1st June 2025 to 31st May 2026;**
 - 2. To approve the appropriate level of Town Council Fidelity Guarantee cover to £5million.**

13329 LONE WORKER DEVICE

Members were provided with a report detailing contracts entered into for lone worker devices. It was agreed that lone worker devices were a necessity and that the contracts should therefore be approved.

- Resolved:**
- 1. To retrospectively agree to entering into a three-year contract with Reliance, for two lone worker devices;**
 - 2. To approve entering into a three-year contract with Reliance, for one lone worker device.**



13330 GOVERNANCE FRAMEWORK

One of the actions within the Corporate Peer Challenge Review (CPCR) action plan was for the Council to review its current governance framework and committee structure and consider other possible frameworks which would possibly be better placed to support the Town Council in developing and progressing its strategic agenda, including extending the term of its committee chair and vice-chair.

In order to implement the CPCR suggested action, it was proposed that a Strategic Policy Co-ordination Committee be established. Members highlighted that this proposal had been put forward at the December 202⁴ meeting of the Town Council (Minute 13071) and had been declined. Members agreed that this decision should stand.

Members discussed the alternative frameworks proposed, including a leader and cabinet system; however, it was felt that this was unlikely to be a satisfactory option under the Town Council's current structure.

It was agreed that a decision regarding the governance framework should be revisited at a later date. Members did not propose or second the recommendation

'To consider changes/improvements to the Town Councils governance framework'

which was therefore not carried.

13331 STAFFING FORECAST 2026-2031

Members were provided with a report on the proposed five-year Corporate Services staffing plan.

- Resolved:**
- 1. To support the projected staff changes within the Corporate Services team for the years 2026-2027, and to recommend to the Staffing Committee these changes be included as part of the 2026-2027 budget setting process;**
 - 2. To receive the staffing forecast for 2027-2031**

13332 BUDGET REQUESTS 2026/2027

Members were provided with the officer draft budget for 2026/27 along with budget forecast figures for financial years 2027 to 2030.

The draft budget reflected ongoing budgetary commitments, along with anticipated increase in budgetary commitments arising from an increase in staff resources. The draft budgetary forecast figures had been prepared to support the objectives of the Town Council's Corporate Plan and to meet the requirements of the Corporate Governance and Accountability Practitioners Guide.

Members were requested to consider and comment on the information provided. The following observations were made:

- The stated CCLA interest rate was a conservative figure and would likely be exceeded; however, it was agreed that it was sensible to underestimate the income.
- The treatment of earmarked reserves was noted. The amount allocated towards legal costs would arise from the transfer of assets and would ultimately be allocated against those headings.
- It would be more appropriate for the proposed expenditure on IT equipment to fall under the 2027/2028 budget when a new council, and possibly additional councillors, would be in place.

Resolved:

1. To consider and comment on the draft budget for financial year 2026-2027 for Corporate Services budget responsibilities;
2. To note the budget forecast figures for financial years 2027 to 2030.

13333 EXCLUSION OF PRESS AND PUBLIC

Members voted on the exclusion of the press and public:

Proposed by: Cllr E Costello Seconded by: Cllr W Henderson

Votes in favour: 6

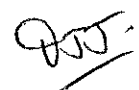
Resolved: **In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.**

13334 PROTOCOL FOR MARKING THE DEATH OF A SENIOR NATIONAL FIGURE OR LOCAL HOLDER OF HIGH OFFICE.

Members were provided with a revised protocol which was to be followed when marking the death of a senior national figure or local holder of high office.

Members highlighted that the document referenced the 'serving Member of Parliament for South West Bedfordshire' but should state the 'serving Member of Parliament for Dunstable and Leighton Buzzard'. The Head of Corporate Services confirmed this would be amended.

Resolved: **To recommend to Town Council the adoption of the Town Councils marking the Death of a Senior National Figure or Local Holder of High Office protocol.**



The Chairman declared the meeting closed at 8.38 pm

Dated this 1st day of December 2025

D. J. Jones.

Chairman

Payments for Month 1

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/04/2025	Anglian Wave 217902601	DDR2	411.49	411.49		501			82-Sewerage charges 2019-2025
01/04/2025	Post Office	POS	8.35			4022	190	8.35	Postage to Wellers
01/04/2025	HM Land Registry	DDR	14.00			4059	291	14.00	Land Registry Fees
02/04/2025	Sum Up Charges	BACS	1.08			4051	101	1.08	Sum Up Charges
02/04/2025	Amazon	POS	42.42		7.08	4020	190	35.34	2 x wireless keyboards
02/04/2025	Amazon	POS	15.74		2.63	4020	190	13.11	Batteries
02/04/2025	Amazon	POS	14.23		2.38	4020	190	11.85	Batteries
02/04/2025	Heavenly Hands	POS	50.00			4227	302	50.00	pamper hands LLSG
03/04/2025	Techies Limited	SO1	399.96	399.96		501			Purchase Ledger
03/04/2025	Techies Limited	SO2	191.89	191.89		501			Purchase Ledger
03/04/2025	Four Seasons Event Hire	FP	285.89	285.89		501			80-Crockery Mayor's Civic Svc
03/04/2025	Grenke Leasing Ltd	DDR3	153.36	153.36		501			83-Photocopier leasing Apr-Jun
03/04/2025	BT Payment Services Ltd	DDR4	356.19	356.19		501			1208-Fixed line rental Office
03/04/2025	Post Office	POS	49.14			221		49.14	Petty Cash Top Up
04/04/2025	Wenzels	POS	119.70			4101	307	119.70	Food for the Civic Service
07/04/2025	Cloudy Group	DDR5	110.19	110.19		501			85-App Hosling Package
07/04/2025	Morrisons	POS	93.23			4101	307	93.23	Food for the Civic Service
07/04/2025	Tesco	POS	34.04			4101	307	34.04	Food for the Civic Service
08/04/2025	Wave Utilities	DDR6	2.29	2.29		501			1197-Water chgs Depot
08/04/2025	Anglian Water	DDR7	5.95	5.95		501			1204-Water charges Depot
08/04/2025	Anglian Water	DDR8	49.11	49.11		501			1198-Water charges Moore Cres
08/04/2025	Anglian Water	DDR9	430.32	430.32		501			1203-Water charges Village Gn
09/04/2025	BT Payment Services Ltd	DDR10	523.33	523.33		501			86-Fixed line costs
09/04/2025	Baker Ross	POS	32.65			4227	302	32.65	Bows, pens, glue sticks
10/04/2025	Positive Energy	DDR11	8.95	8.95		501			87-Gas charges Bidwell Pav
10/04/2025	Morrisons	POS	13.35			4226	302	13.35	Refreshments YCouncil
11/04/2025	CCLA	BACS	300,000.00			215		300,000.00	LA Deposit Fund deposit
11/04/2025	CCLA	BACS	400,000.00			215		400,000.00	LA Deposit Fund deposit
11/04/2025	Yu Energy	DDR12	330.76	330.76		501			88-Gas charges M/Crescent
11/04/2025	Yu Energy	DDR13	28.82	28.82		501			89-Gas charges Parkside Drive
11/04/2025	Yu Energy	DDR14	44.33	44.33		501			91-Gas charges Office
11/04/2025	Yu Energy	DDR15	10.05	10.05		501			90-Gas charges Depot
14/04/2025	AM Vehicle Diagnostics	FP1	240.00	240.00		501			1-Diagnostics LC69 HCL
14/04/2025	AMRO Catering & Events Ltd	FP2	123.60	123.60		501			2-Volunteer Drinks and Food
14/04/2025	Aurora World	FP3	312.12	312.12		501			3-Soft Toys Dinosaur Trail
14/04/2025	Bee-Line	FP4	3,060.00	3,060.00		501			4-Zip Wire Youth Activities
14/04/2025	Central Bedfordshire Council	FP5	3,875.00	3,875.00		501			5-Rent for depot
14/04/2025	DE Signs & Labels Ltd	FP6	105.60	105.60		501			6-Update street signs

Payments for Month 1

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
14/04/2025	Dunstable Lock & Safe Co	FP7	66.78	66.78		501			7-Supply of 7 keys
14/04/2025	Dunstable Town Council	FP8	6.00	6.00		501			8-Refund Mayors Quiz Night
14/04/2025	Falconeye Security Ltd	FP9	252.00	252.00		501			9-Security Civic Service
14/04/2025	Houghton Regis Helpers Communi	FP10	594.00	594.00		501			11-Delivery of the Town Crier
14/04/2025	HR Solutions	FP11	1,410.30	1,410.30		501			13-HR Retainer
14/04/2025	Independent Water Networks	FP12	19.57	19.57		501			14-Water Bidwell West
14/04/2025	Kings Seeds / Suffolk Herbs	FP13	113.95	113.95		501			15-Seeds
14/04/2025	Louise A Senlor	FP14	39.70	39.70		501			16-Mayors Tombola Item
14/04/2025	Latent Digital Solutions Ltd	FP15	76.27	76.27		501			17-Photocopier Charges
14/04/2025	Martin Rix	FP16	22,263.60	22,263.60		501			19-Raised Oak Planters HHP
14/04/2025	MCS Contract Cleaning Limited	FP17	2,220.00	2,220.00		501			20-Toilet cleaning Bedford Sq
14/04/2025	Nigel Steele	FP18	60.00	60.00		501			21-Organist Civic Service
14/04/2025	Origin Amenily Solutions	FP19	3,169.80	3,169.80		501			22-Weed kill and grass seed
14/04/2025	PCH Associates Ltd	FP20	2,376.72	2,376.72		501			23-Consultancy Ser T/Farm
14/04/2025	Peabody Housing Ltd	FP21	864.00	864.00		501			24-Hall Hire April and May
14/04/2025	Preston Bissett Nurseries & Co	FP22	3,671.00	3,671.00		501			25-plants for All Saints View
14/04/2025	Reids Playground Maintenance L	FP23	504.00	504.00		501			26-Village Green play repairs
14/04/2025	HMRC	FP24	13,120.43	13,120.43		501			1209-PAYE/NI March 2025
14/04/2025	Rlaltas Business Solutions Ltd	FP25	4,568.40	4,568.40		501			31-Cloud User Fee Annual
14/04/2025	Right Fuelcard Company Ltd	FP26	172.21	172.21		501			32-Fuel for vehicles
14/04/2025	Strictly Tables&Chairs	FP27	591.60	591.60		501			33-Folding chairs
14/04/2025	Techies Limited	FP28	301.80	301.80		501			35-Data Protection Cove
14/04/2025	FrancoTyp Postalla Ltd	DDR16	50.00	50.00		501			92-Postage download
14/04/2025	Tarkett Sports	FP	44,460.07	44,460.07		501			1156-Final payment T/Farm Rec
14/04/2025	Amazon	POS	41.94		7.00	4020	190	34.94	2 x RAM portable memory
14/04/2025	Amazon	POS	22.55		3.76	4020	190	18.79	Docking station dual monitor
14/04/2025	NatWest Bank	UTF	30.00			4051	101	30.00	Bank charges - Tarkett Sports
15/04/2025	Castle Water	DDR17	8.57	8.57		501			93-Water charges Townsend Farm
15/04/2025	Morrisons	POS	8.00			4227	302	8.00	Easter Bonnet Hats LLS
15/04/2025	Bankline	BLN	48.35			4051	101	48.35	Bankline Fees April
17/04/2025	Castle Water - 2597749	DDR18	44.26	44.26		501			94-Water charges Parkside Driv
17/04/2025	British Gas	DDR19	2,510.18	2,510.18		501			95-Electricity Tith Farm
17/04/2025	Morrisons	POS	75.00			4020	263	75.00	Gift card for incidental exps
17/04/2025	Morrisons	POS	50.10			4101	307	50.10	Items for the Mayor's raffle
17/04/2025	BNP Paribas	DDR	1,326.00			4851	299	1,326.00	Finance charge - 2 mowers

Payments for Month 1

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
22/04/2025	PWLB	DDR20	17,640.20	17,640.20					96-Loan repayment T/Farm
22/04/2025	Your NRG Ltd	DDR21	2,931.12	2,931.12					97-Diesel
22/04/2025	Scottish Power	DDR22	26.53	26.53					102-Electricity Depot
22/04/2025	Scottish Power	DDR23	16.42	16.42					101-Electricity Parkside Drive
22/04/2025	Scottish Power	DDR24	362.42	362.42					100-Electricity Depot
22/04/2025	Scottish Power	DDR25	207.11	207.11					99-Electricity Village Green
22/04/2025	Scottish Power	DDR26	39.76	39.76					98-Electricity Parkside Drive
22/04/2025	Castle Water - 2597769	DDR27	8.68	8.68					103-Water Cemetery
22/04/2025	Yorkshire Gas and Power	DDR28	332.88	332.88					104-Electricity Bidwell
22/04/2025	Amazon	POS	34.98		5.83	4222	304	29.15	PoH certificate frames
22/04/2025	Poster My Wall	POS	77.55			4026	190	77.55	Annual Sub. Poster My Wall
23/04/2025	CPRE	DDR29	60.00	60.00					105-CPRE membership
23/04/2025	Scottish Power	DDP30	47.26	47.26					106-Electricity Orchard Close
23/04/2025	Argos	POS	45.00			4222	304	45.00	Plushie toys PoHoughton
23/04/2025	Trophy Store	POS	304.36		50.73	4101	307	36.23	Trophies for PoH Awards
						4222	304	217.40	Trophies for PoH Awards
24/04/2025	Trophy Store	POS	32.99			4222	263	32.99	Trophies for Best in Show
24/04/2025	Bedford Corn Exchange	POS	90.30			4101	307	90.30	Tickets Sea Shanty
25/04/2025	AM Vehicle Diagnostics	FP1	56.76	56.76					36-Diagnostics LC69 HC
25/04/2025	AMRO Catering & Events Ltd	FP2	123.60	123.60					37-Volunteer Drinks and Food
25/04/2025	Bedfordshire Pension Fund	FP3	62.60	62.60					38-Added Years March 2025
25/04/2025	Bullfinch (Gas Equipment) Ltd	FP4	418.80	418.80					39-VE Day Beacon burner
25/04/2025	Cardno	FP5	141.96	141.96					40-hook straps and ratchet end
25/04/2025	Central Bedfordshire Council	FP6	16,780.63	16,780.63					45-Rates Moore Crescent
25/04/2025	Comic Relief	FP7	400.00	400.00					46-Red Nose Day Event
25/04/2025	Community Link Project of HRBC	FP8	2,200.00	2,200.00					47-Grant for Music Therapy
25/04/2025	Cromwell Group (Holdings) Ltd	FP9	761.04	761.04					48-Black sacks
25/04/2025	Dinosaurs and Dragons	FP10	1,100.00	1,100.00					49-Dinosaur Days at HHI
25/04/2025	Dunstable & District CA	FP11	2,612.50	2,612.50					50-Grant to support residents
25/04/2025	Dunstable Lock & Safe Co	FP12	152.64	152.64					51-16 keys
25/04/2025	Online playgrounds	FP13	1,022.40	1,022.40					52-nest seat for Village Green
25/04/2025	Health Assured Ltd	FP14	642.19	642.19					53-Employee Assistance Apr-Mar
25/04/2025	Houghton Regis Memorial Hall F	FP15	2,200.00	2,200.00					54-Key partner grant
25/04/2025	Jempson's Tree Services Limite	FP16	660.00	660.00					55-coppice sycamore and elder
25/04/2025	Keech Hospice Care	FP17	2,750.00	2,750.00					56-Grant Keech Hospice
25/04/2025	Cllr Michelle Herber	FP18	77.65	77.65					57-Cake for Civic Service

Payments for Month 1				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
25/04/2025	Perfect Personalised Parties	FP19	500.00	500.00		501			79-Inflatable slide CRelle
25/04/2025	Pete Rowe Building Services	FP20	576.00	576.00		501			63-Skatepark lights repairs
25/04/2025	PPL PRS Ltd	FP21	4,645.02	4,645.02		501			65-Event Music Licencing
25/04/2025	Premier Badges Ltd	FP22	253.38	253.38		501			66-Badges for Pride ofHoughton
25/04/2025	Rlaltas Business Solutions Ltd	FP23	2,034.47	2,034.47		501			68-Cloud User Fee for one user
25/04/2025	Scutum South East Ltd	FP24	630.00	630.00		501			71-Alarm maintenance T/Farm
25/04/2025	Signomatic	FP25	7.48	7.48		501			72-adhesive tape
25/04/2025	SORTED	FP26	1,100.00	1,100.00		501			73-Key Partner Grant
25/04/2025	South Beds Dial A Ride	FP27	1,375.00	1,375.00		501			74-Key Partner Grant
25/04/2025	Strawberry Fieldz Ltd	FP28	300.00	300.00		501			75-Deposit HRocks sound system
25/04/2025	Trade UK Account	FP29	603.24	603.24		501			77-wood stain
25/04/2025	William Hackett Chain Products	FP30	840.60	840.60		501			78-parts for all play areas
25/04/2025	Funky Hampers	POS	57.93				4222 304	57.93	Sweet and Chocolate bouquets
25/04/2025	Post Office	POS	45.16				221	45.16	Petty Cash Top-Up
25/04/2025	Full House Theatre Company	FP1	2,750.00	2,750.00		501			110-Key Partner Grant
25/04/2025	Salaries - April 2024	BACS	47,792.72				520	47,792.72	Salaries - April 2024
28/04/2025	Jewels	SO	60.00				4235 305	60.00	Jewels
28/04/2025	Houghton Regis Baptist Church	SO	60.00				4235 305	60.00	Houghton Regis Baptist Church
28/04/2025	Dunstable Foodbank	SO	120.00				4235 305	120.00	Dunstable Foodbank
28/04/2025	Diocese of St Albans	SO	60.00				4235 305	60.00	Diocese of St Albans
28/04/2025	Thonhill Primary School	SO	60.00				4235 305	60.00	Thonhill Primary School
28/04/2025	Houghton Regis Helpers	SO	60.00				4235 305	60.00	Houghton Regis Helpers
28/04/2025	CBC	SO	60.00				4235 305	60.00	CBC
28/04/2025	Bliffa Waste Services Ltd	DDR31	2,731.00	2,731.00		501			108-Skip hire
28/04/2025	Premier Trophies	POS	98.45				4222 263	98.45	Bamboo Gala shields
28/04/2025	Morrisons	POS	46.55				4222 304	46.55	Items for the PoH Awards
29/04/2025	Post Office	POS	3.90				4022 190	3.90	Postage for return of flags
29/04/2025	Post Office	POS	1.99		0.33	4020 190		1.66	Milk for Office
29/04/2025	Amazon	POS	44.53		7.43	4020 190		37.10	Docking station/lead cub
30/04/2025	EE Limited	DDR1	387.03	387.03		501			81-mobile phone charges Mar
30/04/2025	Payroll Oplions	DDR32	217.73	217.73		501			109-Payroll March 2025
30/04/2025	Morrisons	POS	4.50				4227 302	4.50	LLSG refreshments
30/04/2025	Morrisons	POS	33.12				4222 304	33.12	Items for the PoH Awards
30/04/2025	Amazon	POS	18.29		3.05	4106 307		15.24	Scrap Book for Mayoral year
30/04/2025	Morrisons	POS	100.00				4227 302	100.00	Gift cards for LLSG
Total Payments for Month			938,762.70	187,360.51	90.22			751,311.97	
Balance Carried Fwd			186,481.66						
Cashbook Totals			1,125,244.36	187,360.51	90.22			937,793.63	

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/05/2025	Mecca Bingo	POS	22.00			4101	307	22.00	Mayor Bingo ticket
01/05/2025	Hobbycraft	POS	37.52		6.25	4222	304	31.27	POH table plan items
01/05/2025	Morrisons	POS	14.15			4226	302	14.15	Youth Council refreshments
01/05/2025	Amazon	POS	26.58		4.43	4222	304	22.15	3m cable cover
01/05/2025	Amazon	POS	119.92		19.99	4020	190	99.93	2 x office chairs
01/05/2025	Anglian Water	DD1	40.51	40.51		501			174-Water Charges
01/05/2025	Anglian Water	DD2	384.66	384.66		501			175-Water Charges
02/05/2025	Four Seasons Event Hire	FP1	424.18	424.18		501			112-Chairs, crockery POH
02/05/2025	Kings Flowers Ltd	FP2	240.00	240.00		501			113-2 x Pedestal Flowers POH
02/05/2025	Strawberry Fieldz Ltd	FP3	300.00	300.00		501			114-Stage, Sound, HRocks
02/05/2025	Sum Up Fees	BACS	2.34			4051	101	2.34	Sum Up Fees
02/05/2025	Bedfordshire Pension Fund	EBP	19,435.62			525		19,435.62	Pensions - April 2025
02/05/2025	EE Limited	DD3	408.46	408.46		501			176-Mobile Phone Charges
06/05/2025	Techies Limited	FP	191.89	191.89		501			Purchase Ledger
06/05/2025	BT Payment Services Ltd	DD4	342.00	342.00		501			177-Fixed Line Rental
06/05/2025	CCLA	EBP	100,000.00			215		100,000.00	Deposit to LA dep account
07/05/2025	Cloudy Group	DD5	110.19	110.19		501			178-Hosting Package
08/05/2025	Amazon	POS	-119.92		-19.99	4020	190	-99.93	2 x office chairs
08/05/2025	Amazon	POS	119.92		19.99	4017	190	99.93	2 x office chairs
08/05/2025	Replacement Keys Ltd	POS	12.60		2.10	4023	190	10.50	Key for Personnel file
09/05/2025	Dr Clive Wells (Diverse FX)	FP1	300.00	300.00		501			116-Band for the POH
09/05/2025	Dunstable Town Council	FP2	81.00	81.00		501			118-Licence for Classics park
09/05/2025	Cllr Elaine Cooper	FP3	63.68	63.68		501			119-Mayors travel expenses
09/05/2025	Flagpole Express	FP4	252.96	252.96		501			120-Union/St George Flags
09/05/2025	Four Seasons Event Hire	FP5	636.66	636.66		501			121-crockery for POH
09/05/2025	HAGS UK	FP6	116,400.00	116,400.00		501			122-Play equipment all areas
09/05/2025	Independent Water Networks	FP7	28.39	28.39		501			123-Water charges Bidwell
09/05/2025	John Curl	FP8	120.02	120.02		501			124-Propane Gas Cylinders
09/05/2025	HMRC	FP9	16,516.60	16,516.60		501			111-PAYE/NI April 2025
09/05/2025	Latent Digital Solutions Ltd	FP10	180.88	180.88		501			125-Photocopier charges
09/05/2025	MCS Contract Cleaning Limited	FP11	2,442.00	2,442.00		501			126-Toilet cleaning April
09/05/2025	Waste takeaway	FP12	480.00	480.00		501			127-Waste removal Bidwell West
09/05/2025	Martin Rix	FP13	8,736.00	8,736.00		501			128-Metal Picket Fence VG
09/05/2025	Krisgar Entertainments	FP14	205.00	205.00		501			129-Carnival Entertainment
09/05/2025	Jazz the 2 of Us	FP15	250.00	250.00		501			130-Music Classics in the Park
09/05/2025	Perfect Personalised Parties	FP16	154.00	154.00		501			131-Sweet Cones
09/05/2025	Premier Badges Ltd	FP17	969.30	969.30		501			132-Carnival Badges
09/05/2025	Right Fuelcard Company Ltd	FP18	138.40	138.40		501			133-Fuel for vehicles

NATWEST CURRENT/RESERVE

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
09/05/2025	Circus Allstars	FP19	2,620.00	2,620.00		501			134-Circus half term activites
09/05/2025	Tess and the Durbevilles	FP20	300.00	300.00		501			135-Tess Durbevilles Classics
09/05/2025	The Safer Luton Partnership	FP21	400.00	400.00		501			137-First Aid Half-term activi
09/05/2025	Trade UK Account	FP22	62.96	62.96		501			140-High gloss trim paint
09/05/2025	Enhakorre Obeng	FP23	275.00	275.00		501			141-50% video POH Awards
09/05/2025	Winning Rosettes	FP24	259.95	259.95		501			142-Rosettes for Dog Show
09/05/2025	Amazon	POS	22.55		3.76	4042	190	18.79	Docking station SCH
09/05/2025	Pozlfive Energy	DD6	8.89	8.89		501			179-Gas Charges
09/05/2025	Anglian Water	DD7	17.27	17.27		501			182-Water Charges
09/05/2025	Anglian Water	DD8	139.02	139.02		501			183-Water Charges
09/05/2025	Wave Utilities	DD20	9.25	9.25		501			195-Water Charges
09/05/2025	Anglian Water	DD21	25.34	25.34		501			196-Water Charges
12/05/2025	Scooter Coaching Limited	FP	4,300.00	4,300.00		501			115-Scooter Coaching Sessions
12/05/2025	Amazon	POS	24.28		4.05	4017	190	20.23	Mouse for SCH
12/05/2025	Yu Energy	DD9	618.82	618.82		501			184-Gas Charges
12/05/2025	Yu Energy	DD10	103.24	103.24		501			185-Gas Charges
12/05/2025	Yu Energy	DD11	9.72	9.72		501			186-Gas Charges
14/05/2025	Tfr to Mayor's Appeal Fund	DPC	12.50			1097	304	12.50	PoH Dunstable TC overpaid
15/05/2025	Graffiti Removal Ltd	FP1	240.72	240.72		501			143-graffiti removal goods
15/05/2025	Zurich Municipal	FP2	145.02	145.02		501			144-Bidwell Add. Ins Apr-May
15/05/2025	Bankline	BLN	47.90			4051	101	47.90	Bankline Fees
15/05/2025	Morrisons	POS	10.35			4226	302	10.35	Youth Council refreshments
15/05/2025	Morrisons	POS	83.77			4104	102	83.77	Refreshments for AGM
15/05/2025	DVLA	POS	345.00			4045	291	345.00	Vehicle Tax EN68 VTG
15/05/2025	Scottish Power	DD12	43.96	43.96		501			187-Electric Charges
15/05/2025	Scottish Power	DD13	215.95	215.95		501			188-Electric Charges
15/05/2025	Scottish Power	DD14	20.71	20.71		501			189-Electric Charges
16/05/2025	Techies Limited	FP	399.96	399.96		501			Purchase Ledger
19/05/2025	Castle Water	DD15	8.81	8.81		501			190-Water Charges
19/05/2025	Castle Water	DD16	5.89	5.89		501			191-Water Charges
19/05/2025	Yu Energy	DD17	643.15	643.15		501			192-Gas Charges
19/05/2025	Scottish Power	DD18	29.55	29.55		501			193-Electric Charges
19/05/2025	Scottish Power	DD19	123.67	123.67		501			194-Electric Charges
19/05/2025	BNP Paribas	DD	1,326.00			4851	299	1,326.00	Finance charge two mowers
19/05/2025	British Gas	DDR3	2,073.51	2,073.51		501			229-Electricity Tlthe Farm Apr
21/05/2025	Poplars Garden Centre	POS	188.73		31.46	4227	302	157.27	LLSG Trip 20th May
21/05/2025	Yorkshire Gas and Power	DDR1	229.10	229.10		501			226-Electricity Bidwell
22/05/2025	Poundstretcher	POS	26.43		4.41	4222	263	22.02	Dog bowls, bags and scoops
22/05/2025	Amazon	POS	43.97		7.34	4222	263	36.63	Dog First Aid Kit
22/05/2025	Baker Ross	POS	29.70			4226	302	29.70	Father's Day key chains

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
23/05/2025	Barcham Trees Plc	FP1	2,217.60	2,217.60		501			145-Trees - planting scheme
23/05/2025	B R Boatwright	FP2	420.00	420.00		501			146-Call out forklift/trailer
23/05/2025	Cherishend Catering Ltd	FP3	1,050.00	1,050.00		501			147-Catering for POH
23/05/2025	The Community Heartbeat Trust	FP4	634.20	634.20		501			149-Defib Pads
23/05/2025	Community Interest Luton	FP5	70.00	70.00		501			150- Tickets Afternoon Tea
23/05/2025	HR Solutions	FP6	270.30	270.30		501			151-HR Retainer
23/05/2025	Ian Haynes	FP7	20.70	20.70		501			152-Refresh FOHHP AGM
23/05/2025	Institute of Cemetery & Cremat	FP8	105.00	105.00		501			153-ICCM Membership Renewal
23/05/2025	Jelprint Ltd	FP9	90.00	90.00		501			154-Bottle Hangers
23/05/2025	Jewels Art Craft & Coffee	FP10	150.00	150.00		501			155-Refresh CGR
23/05/2025	J Cross	FP11	250.00	250.00		501			156-Photography VE80 POH
23/05/2025	Luton Borough Council	FP12	38.00	38.00		501			157-Ticket for Mayor's Meal
23/05/2025	Priory Press Ltd	FP13	121.00	121.00		501			159-POH Booklet and Posters
23/05/2025	Martin Rix	FP14	12,615.60	12,615.60		501			160-Raised Oak Planters
23/05/2025	Scutum South East Ltd	FP15	123.53	123.53		501			161-CCTV Maintenance MCP
23/05/2025	Spaldings Limited	FP16	67.20	67.20		501			162-Round Strimmer Lin
23/05/2025	Techies Limited	FP17	7.20	7.20		501			163-Microsoft 365 backup
23/05/2025	Enhakkorre Obeng	FP18	275.00	275.00		501			164-Filming POH
23/05/2025	Wharfedale & Bowies	FP19	168.00	168.00		501			165-Small Window Plaques
23/05/2025	Zurich Municipal	FP20	16,726.97	16,726.97		501			166-Annual Insurance
23/05/2025	Perfect Personalised Parties	FP21	350.00	350.00		501			167-Youth Extreme Day
23/05/2025	Tudor Environmental	FP22	191.16	191.16		501			168-Root Rain Waterer
23/05/2025	Pegasus Bars	FP23	161.50	161.50		501			169-Supply of Drinks POH
23/05/2025	Accolade Hounds	FP24	700.00	700.00		501			171-Dog Show prizes
23/05/2025	AMRO Catering & Events Ltd	FP25	162.00	162.00		501			172-Refreshments volunteers
23/05/2025	Scottish Power	DDR4	44.08	44.08		501			230-Electricity Orchard Close
27/05/2025	Salaries - May 2025	BACS	50,782.09			520		50,782.09	Salaries - May 2025
27/05/2025	Biffa Waste Services Ltd	DDR2	2,715.80	2,715.80		501			228-Skip hire April
27/05/2025	Straptite	POS	482.36			4039	291	482.36	Hangling basket ties
28/05/2025	Houghton Regis Helpers	SO	60.00			4235	305	60.00	Houghton Regis Helpers
28/05/2025	Diocese of St Albans	SO	60.00			4235	305	60.00	Diocese of St Albans
28/05/2025	Houghton Regis Baptist Church	SO	60.00			4235	305	60.00	Houghton Regis Baptist Church
28/05/2025	Dunstable Foodbank	SO	120.00			4235	305	120.00	Dunstable Foodbank
28/05/2025	Houghton Regis Baptist Church	SO	60.00			4235	305	60.00	Houghton Regis Baptist Church
28/05/2025	CBC	SO	60.00			4235	305	60.00	CBC
28/05/2025	Houghton Regis Baptist Church	SO	-60.00			4235	305	-60.00	Houghton Regis Baptist Church
28/05/2025	Jewels	SO	60.00			4235	305	60.00	Jewels
28/05/2025	Thornhill Primary	SO	60.00			4235	305	60.00	Thornhill Primary

Date: 22/08/2025

Houghton Regis Town Council Current Year

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Cashbook 1

User: A.GAUDION

NATWEST CURRENT/RESERVE

For Month No: 2

Payments for Month 2

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/05/2025	Poundstretcher	POS	2.49			4227	302	2.49	LLSG refreshments
29/05/2025	Krisgar Entertainments	FP	147.50	147.50		501			198-Magic Show Family Fun
30/05/2025	Bedfordshire Pension Fund	BACS	20,901.77			525		20,901.77	Pensions - May 2025
30/05/2025	CCLA LA Deposit Account	BLN	500,000.00			215		500,000.00	LA Deposit Fund deposit
30/05/2025	Payroll Options	DDR5	446.08	446.08		501			232-Tax Year End processing
30/05/2025	Scottish Power	DDR6	662.03	662.03		501			233-Electricity Office
Total Payments for Month			899,207.31	204,726.69	83.79			694,396.83	
Balance Carried Fwd			2,846,982.88						
Cashbook Totals			3,746,190.19	204,726.69	83.79			3,541,379.71	

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/06/2025	CCLA	BACS	500,000.00			215		500,000.00	LA Deposit Deposit
02/06/2025	EE Limited	DD1	408.46	408.46		501			265-Mobile Phone Charges
02/06/2025	Castle Water - 2597769	DD2	7.89	7.89		501			246-Water Charges
02/06/2025	SumUp Fees	BACS	1.78			4051	101	1.78	SumUp Fees
03/06/2025	CCLA	BACS	500,000.00			215		500,000.00	LA Account Deposit
03/06/2025	Techies Limited	SO	399.96	399.96		501			Purchase Ledger
03/06/2025	Francotyp Postalia Ltd	DD3	90.00	90.00		501			249-Postbase Mini
03/06/2025	BT Payment Services Ltd	DD4	342.00	342.00		501			266-Fixed Charges Line Rental
04/06/2025	CCLA	BACS	500,000.00			215		500,000.00	LA Account deposit
04/06/2025	Techies Limited	SO	191.89	191.89		501			560-Managed Silver Contract
04/06/2025	Poundstretcher	POS	17.04		2.77	4101	307	14.27	Items for the Mayor's tombola
04/06/2025	Morrisons	POS	22.75			4101	307	22.75	Items for the Mayor's tombola
04/06/2025	Scottish Power	DD5	490.80	490.80		501			250-Electric Charges
05/06/2025	Marius Ichim	FP2	12.50	12.50		501			236-Refund two months allotment
05/06/2025	May Day Vehicle Rentals	FP3	550.00	550.00		501			238-Hire of Luton box van
05/06/2025	CCLA	BACS	500,000.00			215		500,000.00	LA Account deposit
05/06/2025	Scottish Power	DD6	1,474.00	1,474.00		501			252-Electric Charges
05/06/2025	Cloudy Group	DD7	110.19	110.19		501			248-App Hosting Package
05/06/2025	Natwest Yth Council	Transfer	500.00			217		500.00	Transfer of funds
05/06/2025	Amazon	POS	12.59		2.10	4222	304	10.49	Extra large door stop x 2
05/06/2025	Amazon	POS	22.98		3.83	4222	304	19.15	Purple High visibility vest
05/06/2025	Amazon	POS	87.28		14.54	4222	304	72.74	Festival Trolley on Wheels x 2
06/06/2025	Bedfordshire Pension Fund	FP1	63.45	63.45		501			204-Add year April 2025
06/06/2025	Bryan Lecoche Ltd	FP2	3,345.05	3,345.05		501			205-Eviction Tilthe Farm Rec
06/06/2025	Central Bedfordshire Council	FP3	449.20	449.20		501			206-Function Room Hire
06/06/2025	Danut Pintea	FP4	12.50	12.50		501			207-Allotment Refund TC02B
06/06/2025	George Browns Hire	FP5	840.00	840.00		501			208-Overseeder
06/06/2025	DCK Accounting Solutions Ltd	FP6	1,350.96	1,350.96		501			209-Year End Close Down
06/06/2025	DE Signs & Labels Ltd	FP7	204.00	204.00		501			210-Panels Exhibition Banners
06/06/2025	HMRC	FP8	17,144.99	17,144.99		501			197-PAYE/NI May 2025 (extra)
06/06/2025	Latent Digital Solutions Ltd	FP9	157.16	157.16		501			211-Service Charge Printer
06/06/2025	Martin Rix	FP10	804.00	804.00		501			212-Extra Topsoil Order
06/06/2025	MCS Contract Cleaning Limited	FP11	2,442.00	2,442.00		501			213-Toilet Cleaning Bedford Sq
06/06/2025	Prestige Hygiene Services	FP12	204.00	204.00		501			214-Hygiene Services
06/06/2025	Quinn Artistes Entertainment L	FP13	1,100.00	1,100.00		501			215-Brass Band Carnival
06/06/2025	Right Fuelcard Company Ltd	FP14	202.94	202.94		501			216-Fuel
06/06/2025	R T Machinery Ltd	FP15	153.00	153.00		501			217-Ransomes Matadore repair

Payments for Month 3:

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
06/06/2025	The Safer Luton Partnership	FP16	50.00	50.00		501			218-First Aid Dog Show
06/06/2025	Scutum South East Ltd	FP17	60.74	60.74		501			219-Alarm Maintenance Depot
06/06/2025	Spaldings Limited	FP18	138.00	138.00		501			220-Extendable Watering Lance
06/06/2025	Techies Limited	FP19	7.20	7.20		501			221-Microsoft 365 Backup
06/06/2025	Techies Limited	FP20	164.40	164.40		501			222-Trelix Annual Licenses
06/06/2025	Three Star (Luton) Ltd	FP21	850.00	850.00		501			223-Coach Hire FOHHP trip
06/06/2025	Enhakorre Obeng	FP22	117.00	117.00		501			224-Videography Services POH
06/06/2025	Woodbine Farm	FP23	1,881.60	1,881.60		501			225-Reindeer Hire Santa Grotto
06/06/2025	Cllr Michelle Herber	FP1	85.70	85.70		501			235-2 x tickets Hospice atHome
06/06/2025	CCLA	BACS	500,000.00				215	500,000.00	LA Deposit Account deposit
09/06/2025	Wave Utilities	DD8	9.09	9.09		501			260-Water Charges
09/06/2025	Anglian Water	DD9	25.66	25.66		501			259-Water Charges
09/06/2025	Anglian Water	DD10	56.21	56.21		501			258-Water Charges
09/06/2025	Anglian Water	DD11	522.40	522.40		501			257-Water Charges
09/06/2025	Morrisons	POS	71.23				4222 263	7.00	Items for car show
							4222 304	64.23	Items for carnival
10/06/2025	Poundstretcher	POS	4.28		0.71	4226 302		3.57	Pack of ballons and markers
10/06/2025	Morrisons	POS	1.96			4226 302		1.96	Flour and paper bag
10/06/2025	Amazon	POS	28.69		4.78	4017 190		23.91	Monitor Stand
11/06/2025	Yu Energy	DD12	150.07	150.07		501			261-Gas charges
11/06/2025	Yu Energy	DD13	36.71	36.71		501			262-Gas Charges
11/06/2025	Yu Energy	DD14	54.39	54.39		501			263-Gas Charges
11/06/2025	Yu Energy	DD15	10.05	10.05		501			264-Gas Charges
11/06/2025	Pozitive Energy	DD1	9.18	9.18		501			271-Gas Charges
12/06/2025	Morrisons	POS	12.80			4226 302		12.80	Youth Council refreshments
13/06/2025	Amazon	POS	20.80			4226 302		20.80	Paper craft straws
16/06/2025	Scottish Power	DD16	38.93	38.93		501			253-Electric Charges
16/06/2025	Scottish Power	DD17	170.28	170.28		501			254-Electric Charges
16/06/2025	Castle Water	DD18	9.11	9.11		501			247-Water Charges
16/06/2025	Scottish Power	DD1	20.45	20.45		501			268-Electric Charges
16/06/2025	Bankline	BLN	49.50			4051 101		49.50	Bankline fees
17/06/2025	British Gas	DD19	1,727.10	1,727.10		501			241-Electric Charge
17/06/2025	BNP Paribas	BACS	1,326.00			4851 299		1,326.00	Finance charge - 2 mowers
18/06/2025	Scottish Power	DD20	111.76	111.76		501			251-Electric Charges
18/06/2025	Castle Water - 2597749	DD21	19.65	19.65		501			244-Water Charges
18/06/2025	Castle Water - 2597769	DD22	14.31	14.31		501			243-Water Charge
18/06/2025	Scottish Power	DD2	28.39	28.39		501			269-Electric Charges
18/06/2025	Amazon	POS	26.48		4.41	4222 304		22.07	Silver Presentation Cup/engrav
18/06/2025	Amazon	POS	13.50		2.25	4222 304		11.25	Avery style labels
19/06/2025	Amazon	POS	11.97		1.99	4222 304		9.98	Red Festival Wristbands

NATWEST CURRENT/RESERVE

For Month No: 3

Payments for Month 3			Nominal Ledger Analysis						
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									x 1000
20/06/2025	Amethyst Horticulture Ltd	FP1	3,623.40	3,623.40		501			272-Geranium, Begonia Plants
20/06/2025	Peter Barratt	FP2	275.00	275.00		501			273-Punch & Judy Classics
20/06/2025	BATPC	FP3	2,320.00	2,320.00		501			274-Affiliation Fee 2025/2026
20/06/2025	Police & Crime Commissioner fo	FP4	3,067.90	3,067.90		501			275-OP Hana Police Hire March
20/06/2025	Bee-Line	FP5	324.00	324.00		501			276-Zorb Balls Spider Mountain
20/06/2025	ABF The Soldiers Charity	FP6	60.00	60.00		501			277- Tickets for Mayor ABF
20/06/2025	Clear Fitness	FP7	270.00	270.00		501			279-Buggy Exercise
20/06/2025	John Curl	FP8	376.93	376.93		501			281-Service Ford Ranger
20/06/2025	Samuel Farrell	FP9	220.00	220.00		501			282-Drum Kit Hire H Rocks
20/06/2025	Headway Luton Ltd	FP10	8.00	8.00		501			283-Refund Carnival Sta
20/06/2025	HR Solutions	FP11	270.30	270.30		501			284-HR Retainer
20/06/2025	IAC Audit and Consultancy Ltd	FP12	478.80	478.80		501			285-Audit Services YE 2024/25
20/06/2025	Independent Water Networks	FP13	26.21	26.21		501			286-Water Charges Allotments
20/06/2025	Keep Britain Tidy	FP14	900.00	900.00		501			287-Green flag Award HHP VG
20/06/2025	Pete Rowe Building Services	FP15	114.00	114.00		501			289-Call out VG for main RDC
20/06/2025	The Play Inspection Company Lt	FP16	660.00	660.00		501			290-Outdoor Annual Inspection
20/06/2025	Prestige Design & Workwear Ltd	FP17	853.60	853.60		501			292-T-Shirts for Skate Jam
20/06/2025	Reids Playground Maintenance L	FP18	576.00	576.00		501			293-Replace Rubber Tile
20/06/2025	Rhino Security Ltd	FP19	3,286.74	3,286.74		501			294-Supply Bollards In Yellow
20/06/2025	R T Machinery Ltd	FP20	310.42	310.42		501			295-Ransome Parts
20/06/2025	Setsquare Creative Solutions L	FP21	52.68	52.68		501			296-Updates on Meetings Pages
20/06/2025	S J S Irrigation	FP22	374.98	374.98		501			297-Irrigation Repair Bowls
20/06/2025	Skylight Cinema	FP23	2,997.00	2,997.00		501			298-Mobile LED Screen HHP
20/06/2025	Techies Limited	FP24	144.00	144.00		501			299-Quarterly Telephone Bill
20/06/2025	Three Star (Luton) Ltd	FP25	2,395.00	2,395.00		501			303-Coach for Southend Trip
20/06/2025	Trade UK Account	FP26	54.67	54.67		501			305-CableTies 100Pk
20/06/2025	Zurich Municipal	FP27	980.18	980.18		501			306-Inspection Contract
20/06/2025	Bedfordshire Penson Fund	FP28	63.66	63.66		501			307-Added Years May 2025
20/06/2025	Anglia In Bloom	FP1	580.00	580.00		501			308-Anglia in Bloom
20/06/2025	Four Acres Nursery Ltd	FP2	300.00	300.00		501			309-Garden Assortments
20/06/2025	Rural Roasts Ltd	FP3	250.00	250.00		501			310-Hog Roast Deposit ASV
20/06/2025	Funiglobal Development SL	POS	119.97		19.98	4222	304	99.99	Space Jam Costumes
20/06/2025	Just Sweets and Party C/O	POS	11.25			4222	304	11.25	Lick It Lollipops

Continued on Page 7

Payments for Month: 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Ebay								
20/06/2025	Amazon UK Services UK	POS	27.84		4.64	4222	304	23.20	Expanding Foam Canisters x 6
20/06/2025	Amazon UK Services UK	POS	24.48		4.09	4222	304	20.39	Space Jam Costume
20/06/2025	Amazon UK Services UK	POS	20.90		3.48	4222	304	17.42	Pool Noodles x4
20/06/2025	Amazon UK Services UK	POS	18.75		3.13	4222	304	15.62	Pink Spray Paint Cans x
20/06/2025	Amazon UK Services UK	POS	8.39			4222	304	8.39	Tate & Lyle White Sugar Sachet
20/06/2025	My.1stopshop Ltd	POS	37.78		6.30	4222	304	31.48	A4 Black Frames 10 pack x2
23/06/2025	Biffa Waste Services Ltd	DD23	60.82	60.82			501		239-Cemetery Waste Refuse
23/06/2025	Biffa Waste Services Ltd	DD24	2,654.98	2,654.98			501		240-Cemetery Skip
23/06/2025	Scottish Power	DD3	49.23	49.23			501		270-Electric Charges
23/06/2025	Amazon UK Services UK	POS	40.40		6.70	4222	304	33.70	A3 Green Craft Foam Sheets x10
23/06/2025	Amazon UK Services UK	POS	7.54		1.26	4222	304	6.28	Michael Jordan Mask
23/06/2025	Amazon UK Services UK	POS	42.34		7.06	4222	304	35.28	Basketball Hoop & Stand
23/06/2025	Yorkshire Gas and Power	DDR1	189.29	189.29			501		315-Electric charges
24/06/2025	British Gas	DDR2	196.83	196.83			501		316-Electric Charges
24/06/2025	Ocado	POS	300.75			4222	304	300.75	12 pack of water x 20
25/06/2025	Morrisons	POS	4.00			4227	302	4.00	Biscuits for LLSG Meeting
26/06/2025	Donata Sallute	FP	245.00	245.00			501		314-Refund payment made error
26/06/2025	Amazon	POS	85.98		14.34	4222	304	71.64	Carton Water 48x500ml
26/06/2025	Amazon	POS	7.12		1.19	4222	304	5.93	Roll of Green Craft Foam
26/06/2025	Amazon	POS	28.88		4.82	4017	190	24.06	Monitor Stand
27/06/2025	Salaries - June 2025	BACS	50,561.15				520	50,561.15	Salaries - June 2025
30/06/2025	Payroll Options	DD25	228.35	228.35			501		256-Payroll Processing
30/06/2025	Houghton Regis Baptist Church	SO	60.00			4235	305	60.00	Houghton Regis Baptist Church
30/06/2025	Jewels	SO	60.00			4235	305	60.00	Jewels
30/06/2025	Diocese of St Albans	SO	60.00			4235	305	60.00	Diocese of St Albans
30/06/2025	Dunstable Foodbank	SO	120.00			4235	305	120.00	Dunstable Foodbank
30/06/2025	CBC	SO	60.00			4235	305	60.00	CBC
30/06/2025	Thornhill Primary School	SO	60.00			4235	305	60.00	Thornhill Primary School
30/06/2025	Houghton Regis Helpers	SO	60.00			4235	305	60.00	Houghton Regis Helpers
30/06/2025	Amazon	POS	19.98		3.33	4222	304	16.65	Expanding foam guns x2
Total Payments for Month			2,622,836.42	68,757.29	117.70			2,553,961.43	
Balance Carried Fwd			249,352.13						
Cashbook Totals			2,872,188.55	68,757.29	117.70			2,803,313.56	

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
23/06/2025	Yorkshire Gas and Power	DD1	189.29	189.29		501			311-Electric charges
24/06/2025	British Gas	DD2	196.83	196.83		501			312-Electric Charges
01/07/2025	Amazon	POS	16.99		2.83	4017	190	14.16	Extension Lead Cube
01/07/2025	Amazon	POS	19.59		3.27	4017	190	16.32	Honeywell Turbo force Fan
01/07/2025	Sports Direct	POS	135.99		22.67	4227	302	113.32	Backpack, Flip straw bottles
01/07/2025	Amazon	POS	23.27		3.88	4222	304	19.39	St Johns Ambu- First Aic Kit
01/07/2025	Amazon	POS	18.29		3.05	4227	302	15.24	Lower Deck Stadium Backdrop
01/07/2025	Amazon	POS	26.97		4.50	4227	302	22.47	Party Bags
01/07/2025	Amazon	POS	8.99		1.50	4227	302	7.49	Packing Peanuts
01/07/2025	Amazon	POS	67.90		11.32	4227	302	56.58	Basketball Arcade Game
01/07/2025	Yorkshire Gas and Power	Correction	-189.29	-189.29		501			374-Electric Chgs (correctlon)
01/07/2025	British Gas	Correct 2	-196.83	-196.83		501			375-Electric Chgs (correctlon)
01/07/2025	Amazon	POS	12.90		2.15	4227	302	10.75	Whistles with lanyard
01/07/2025	Amazon	POS	13.17		2.20	4227	302	10.97	Tabletop Basketball
01/07/2025	Amazon	POS	40.31		2.49	4227	302	37.82	Games for Carnival Stall
01/07/2025	Amazon	POS	43.98		7.33	4222	304	36.65	Tweety Space Jam Adult Costume
02/07/2025	BT Payment Services Ltd	DD3	342.00	342.00		501			313-Fixed Line Costs
02/07/2025	BT Payment Services Ltd	DD9	342.00	342.00		501			317-Fixed line costs
02/07/2025	EE Limited	DD1	416.00	416.00		501			373-Mobile Phone Charges
02/07/2025	Amazon	POS	36.77			4227	302	36.77	Referee Shirts
02/07/2025	Amazon	POS	14.60		2.43	4227	302	12.17	Looney Tunes Plush
02/07/2025	BT Payment Services Ltd	Correct 3	-342.00	-342.00		501			376-Fixed Line (correctlon)
02/07/2025	Amazon	POS	40.75			4227	302	40.75	Rubber Ducks for Carnival
03/07/2025	Grenke Leasing Ltd	DD2	153.36	153.36		501			353-Photocopier leasing July-S
03/07/2025	John Lewis	POS	289.86		48.31	4227	302	241.55	Instant Cameras and Films
03/07/2025	Amazon	POS	17.48		2.92	4227	302	14.56	Camera Case
03/07/2025	Amazon	POS	17.49		2.92	4227	302	14.57	Camera Case
03/07/2025	Amazon	POS	3.90		0.65	4227	302	3.25	Colour It White Spray Paint
03/07/2025	Baker Ross	POS	159.59		26.59	4227	302	133.00	Various Items Youth Sessions
03/07/2025	Techies Limited	SO1	191.89	191.89		501			560-Managed Silver Contract
03/07/2025	Techies Limited	SO2	399.96	399.96		501			833-Microsoft 365 charge
04/07/2025	Police & Crime Commissioner fo	FP1	7,449.10	7,449.10		501			319-OP Hana Police Hire May
04/07/2025	Bee-Line	FP2	1,296.00	1,296.00		501			320-Zorb Balls Spider Mountain
04/07/2025	Blain's Trallers & Tyres Ltd	FP3	138.00	138.00		501			321-Tyres and puncture repairs
04/07/2025	DBS Services	FP4	79.50	79.50		501			322-DBS Check KJ
04/07/2025	D E Signs	FP5	105.60	105.60		501			323-Change 2 road signs

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/07/2025	George Browns Hire	FP6	101.21	101.21		501			324-Machinery parts and repair
04/07/2025	HR Solutions	FP7	1,541.70	1,541.70		501			325-HR Retainer
04/07/2025	John Curl	FP8	379.20	379.20		501			326-New Front Tyres Ford Range
04/07/2025	Kings Fire	FP9	403.20	403.20		501			327-Fire Alarm Maintenance MC
04/07/2025	Krisgar Entertainments	FP10	147.50	147.50		501			328-Booking Fee Family Fun Day
04/07/2025	Latent Digital Solutions Ltd	FP11	89.11	89.11		501			329-Service Charge Photocopier
04/07/2025	MCS Contract Cleaning Limited	FP12	2,442.00	2,442.00		501			330-Public Toilets Cleaning BS
04/07/2025	Cllr Michelle Herber	FP13	113.70	113.70		501			349--Expenses Cllr Herber
04/07/2025	Preston Blissett Nurseries & Co	FP14	751.00	751.00		501			334-Lavender Plants
04/07/2025	Priory Press Ltd	FP15	297.60	297.60		501			335-Carnival Banners Artwork
04/07/2025	Scutum South East Ltd	FP16	225.00	225.00		501			336-Depot Alarm Service
04/07/2025	Spaldings Limited	FP17	630.35	630.35		501			339-First Aid Kit
04/07/2025	Strawberry Fieldz Ltd	FP18	1,200.00	1,200.00		501			341-Sound Equipment HRC
04/07/2025	Teaching Talons (Animal Ambass	FP19	300.00	300.00		501			342-Deposit Feb HHP Activities
04/07/2025	The Safer Luton Partnership	FP20	200.00	200.00		501			343-First Aid Summer Activites
04/07/2025	Traditional Games Hire	FP21	695.00	695.00		501			344-Soft Archery HRC
04/07/2025	Trade UK Account	FP22	112.53	112.53		501			347-Storage Hooks
04/07/2025	Enhakorre Obeng	FP23	1,666.00	1,666.00		501			348-Filming Carnival HRocks
04/07/2025	Cloudy Group	DD1	110.19	110.19		501			352-App Hosting Package
04/07/2025	Bedfordshire Pensions	BACS	20,421.36				525	20,421.36	Pensions - June 2025
04/07/2025	Amazon	POS	18.75		3.13	4222	304	15.62	Pink Spray Paint - 6x250ml
04/07/2025	Amazon	POS	23.15		3.86	4222	304	19.29	Green Foam x2
04/07/2025	Amazon	POS	33.20		5.53	4222	304	27.67	Expanding Foam
04/07/2025	Amazon	POS	107.98		18.00	4222	304	89.98	Carton Water 72 x 330m
07/07/2025	Amazon	POS	9.32		1.55	4227	302	7.77	Card game - What do you meme
07/07/2025	Amazon	POS	13.95		2.33	4227	302	11.62	Footballs x2
07/07/2025	Amazon	POS	21.64			4227	302	21.64	84 Colouring Pens
07/07/2025	Amazon	POS	19.99		3.33	4227	302	16.66	Deep Fill Sandwich Maker
07/07/2025	Amazon	POS	69.94		11.66	4227	302	58.28	Portable Bluetooth Speaker
07/07/2025	Amazon	POS	45.41		4.09	4227	302	41.32	Colour pens, water gun/ballons
07/07/2025	Amazon	POS	-21.64			4227	302	-21.64	84 colouring pens
08/07/2025	Françotyp Postalia Ltd	DD1	50.00	50.00		501			377-Postage Download
08/07/2025	Post Office	POC	250.00			4222	304	250.00	Subsistence at Carnival
09/07/2025	Anglian Water	DD3	539.26	539.26		501			354-Water Charges
09/07/2025	Anglian Water	DD4	59.53	59.53		501			355-Water Charges
09/07/2025	Anglian Water	DD5	25.95	25.95		501			356-Water Charges
09/07/2025	Wave Utilities	DD6	9.38	9.38		501			357-Water Charges

Payments for Month: 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
09/07/2025	Positive Energy	DD1	8.89	8.89		501			378 - Gas Charges
09/07/2025	Amazon	POS	23.03		3.84	4222	304	19.19	Microfibre Cloths x 50
09/07/2025	Amazon	POS	45.36		7.57	4222	304	37.79	Cellopane/Inflatable Basketball
09/07/2025	Post Office	POC	50.00			4222	304	50.00	Subsistence at Carnival
09/07/2025	Post Office	POC	36.73			221		36.73	Petty Cash top up
10/07/2025	Yu Energy	DD7	158.75	158.75		501			363-Gas Charges
10/07/2025	BT Payment Services Ltd	DD8	550.84	550.84		501			364-Phone Charges
10/07/2025	Morrisons	POS	21.60			4227	302	21.60	Haribo sweets Carnival prizes
10/07/2025	Morrisons	POS	8.90			4226	302	8.90	Youth Council refreshments
10/07/2025	Amazon	POS	184.99			4222	302	184.99	One4all £30 Gift Card x 6
10/07/2025	Poundstretcher	POS	14.97		2.50	4222	304	12.47	Double Fitted Sheet x 3
10/07/2025	Poundstretcher	POS	1.99		0.33	4222	304	1.66	Galvanised Wire
11/07/2025	Amazon	POS	107.50		17.90	4222	302	89.60	Personalised Metal Medals
14/07/2025	Morrisons	POS	49.50		8.20	4101	307	41.30	Prizes Mayors Tombola Carnival
14/07/2025	Amazon	POS	12.29		2.05	4226	302	10.24	Safety First Aid safety dressings
15/07/2025	Bankline	BLN	47.90			4051	101	47.90	Bankline Fees
16/07/2025	Castle Water	DD10	8.81	8.81		501			365-Water Charges
16/07/2025	Bargain Wholesalers	POS	45.99		6.00	4222	304	39.99	Fidget Spinners x 200
16/07/2025	Amazon	POS	16.98		2.83	4222	304	14.15	Cable Ties Canister
16/07/2025	Amazon	POS	32.97		5.49	4226	302	27.48	3 x Premium First Aid Kit
17/07/2025	Castle Water - 2597749	DD11	36.50	36.50		501			366-Water Charges
17/07/2025	Scottish Power	DD12	40.92	40.92		501			367-Electric Charges
17/07/2025	Scottish Power	DD13	119.60	119.60		501			368-Electric Charges
17/07/2025	British Gas	DD14	1,707.48	1,707.48		501			369-Electric Charges
17/07/2025	Scottish Power	DD1	22.93	22.93		501			381-Electric Charges
17/07/2025	BNP Paribas	BACS	1,326.00			4851	299	1,326.00	Finance Charge 2 mowers
17/07/2025	Risus Wholesale	POS	66.47		10.08	4222	304	56.39	Puzzle Snakes x3 packs of 84
17/07/2025	Trophy Store	POS	41.95		7.00	4222	304	34.95	Bronte Trophy Cup Silver
18/07/2025	Access Loo	FP1	485.00	485.00		501			383-Access Loo Facility Carnival
18/07/2025	ADG Print and Design	FP2	284.40	284.40		501			384-Rally Plaques for Car Show
18/07/2025	AMF Services (Bedford) Ltd	FP3	1,309.43	1,309.43		501			385-Kubota G26 Service Machine
18/07/2025	Animal Edge Farm	FP4	444.00	444.00		501			386-Mobile Farm 1pm-4pm 5.8.25
18/07/2025	Badgemaster Ltd	FP5	46.26	46.26		501			387-New Staff HRTC Badges
18/07/2025	Bedfordshire Pension Fund	FP6	63.66	63.66		501			388-Added Years June 2025
18/07/2025	Bibin C Mathew	FP7	50.00	50.00		501			389-Deposit Refund VG Pavilion
18/07/2025	Central Bedfordshire Council	FP8	3,925.00	3,925.00		501			391-Rent Parkside Dr July
18/07/2025	Core Highways (Southeast) Ltd	FP9	836.50	836.50		501			392-Traffic Management Carniva

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
18/07/2025	Dunstable Lock & Safe Co	FP10	149.10	149.10		501			393-Supply Keys and Tags
18/07/2025	Dunstable Town Council	FP11	148.00	148.00		501			394-Licences Stalls Carnival
18/07/2025	Falconeye Security Ltd	FP12	1,440.00	1,440.00		501			395-Security Services Carnival
18/07/2025	Independent Water Networks	FP13	25.49	25.49		501			396-Water Charges
18/07/2025	Jempson's Tree Services Limite	FP14	1,200.00	1,200.00		501			397-Removal of 4 dead trees
18/07/2025	Marlin Rix	FP15	20,400.00	20,400.00		501			399-Additional raised planter
18/07/2025	Cllr Michelle Herber	FP16	39.06	39.06		501			400-Mayors Travel Expenses
18/07/2025	Perfect Print	FP17	470.80	470.80		501			401-Carnival Programmes
18/07/2025	Prestige Design & Workwear Ltd	FP18	748.80	748.80		501			403-Workwear
18/07/2025	Preston Bissett Nurseries & Co	FP19	1,012.33	1,012.33		501			405-Bedding Plants
18/07/2025	Really Awesome Catering	FP20	600.00	600.00		501			406-HR in Bloom Caterlr
18/07/2025	R T Machinery Ltd	FP21	834.00	834.00		501			407-Kersten K2100 Power Unit
18/07/2025	Rushden Town Council	FP22	25.00	25.00		501			408-Rushden Mayors Tea x 2
18/07/2025	Scutum South East Ltd	FP23	225.00	225.00		501			409-Alarm Maintenance
18/07/2025	Spaldings Limited	FP24	563.51	563.51		501			412-Burns Kit First Aid
18/07/2025	Tank Express Ltd	FP25	5,514.00	5,514.00		501			413-Water Bowser
18/07/2025	Techles Limited	FP26	66.24	66.24		501			415-Power Apps per app plan
18/07/2025	Right Fuelcard Company Ltd	FP27	127.40	127.40		501			416-Fuel Charges
18/07/2025	The Safer Luton Partnership	FP28	250.00	250.00		501			418-First Aid Additional Hours
18/07/2025	The Traditional Game Hire Comp	FP29	995.00	995.00		501			419-Games Hire Family Fun Day
18/07/2025	5 Star Loos Ltd	FP30	888.00	888.00		501			420-Portable Toilet Carnival
18/07/2025	HMRC	FP31	17,492.62	17,492.62		501			421-PAYE/NI June 2025
18/07/2025	DVLA	POS	345.00				4045 291	345.00	12 months vehicle tax KY64 BGK
18/07/2025	Castle Water - 2597769	DD1	12.28	12.28		501			422-Water Charges
21/07/2025	Scottish Power	DD2	112.60	112.60		501			379-Electric Charges
21/07/2025	Scottish Power	DD3	40.53	40.53		501			380-Electric Charges
21/07/2025	Scottish Power	DD2	26.57	26.57		501			382-Electric Charges
21/07/2025	Yorkshlre Gas and Power	DD2	179.67	179.67		501			423-Electric Charges
21/07/2025	Amazon	POS	8.66		1.44	4023 190		7.22	Q-Connect A3 Laminating Pouch
21/07/2025	Amazon	POS	12.00		2.00	4226 302		10.00	Premium Instant Ice Pac
22/07/2025	Amazon	POS	41.98		7.00	4042 291		34.98	Toner Link
25/07/2025	Salaries - July 2025	BACS	50,590.62			520		50,590.62	Salaries - July 2025
25/07/2025	Kato Group BV (Buckaroo)	POS	313.86			4042 263		313.86	Muti-tool with ratchet driver
28/07/2025	Biffa Waste Services Ltd	DD15	76.02	76.02		501			370-General Waste
28/07/2025	Biffa Waste Services Ltd	DD16	3,027.26	3,027.26		501			371-Skip Waste
28/07/2025	CBC	SO	60.00			4235 305		60.00	CBC
28/07/2025	Diocese of St Albans	SO	60.00			4235 305		60.00	Diocese of St Albans

Date: 22/08/2025

Houghton Regis Town Council Current Year

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Cashbook 1

User: A.GAUDION

NATWEST CURRENT/RESERVE

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/07/2025	Dunstable Foodbank	SO	120.00			4235	305	120.00	Dunstable Foodbank
28/07/2025	Houghton Regis Baptist Church	SO	60.00			4235	305	60.00	Houghton Regis Baptist Church
28/07/2025	Houghton Regis Helpers	SO	60.00			4235	305	60.00	Houghton Regis Helpers
28/07/2025	Jewels	SO	60.00			4235	305	60.00	Jewels
28/07/2025	Thornhill Primary	SO	60.00			4235	305	60.00	Thornhill Primary
28/07/2025	Haix Gear UK Ltd	POS	214.70		35.78	4006	263	178.92	Ramble GTX
29/07/2025	Amazon	POS	11.97		1.99	4222	304	9.98	300 x blue wristbands
29/07/2025	Baker Ross Ltd	POS	8.45		1.41	4222	304	7.04	100 x adhesive backed magnets
30/07/2025	Your NRG Ltd	DD	2,975.28	2,975.28		501			458-Fuel for vehicles
31/07/2025	Payroll Options	DD17	228.35	228.35		501			372-Paydate 27/06/25 Employees
31/07/2025	St John Ambulance	POS	237.60		39.60	4008	190	198.00	First Aid Training - LS
Total Payments for Month			169,074.50	92,652.70	367.50			76,054.30	
Balance Carried Fwd			197,645.02						
Cashbook Totals			366,719.52	92,652.70	367.50			273,699.32	