

**Houghton Regis Town Council
New Cemetery Sub-Committee
28th May 2019 at 6.00pm**

Present:	Cllrs:	S Thorne J Carroll Y Farrell M S Kennedy R Morgan T Welch	Chair
	Officers:	Debbie Marsh Louise Senior	Corporate Services Manager Head of Democratic Services
Also present:	Cllrs:	D Jones K Wattingham	

NC100 ELECTION OF CHAIR

Members were invited to put forward nominations for Chair of the New Cemetery Sub-Committee.

Nominee:	Cllr Thorne	Nominated by:	Cllr Farrell
		Seconded by:	Cllr Morgan

On being put to the vote Cllr Thorne was elected as Chair of the New Cemetery Sub-Committee.

NC101 ELECTION OF VICE-CHAIR

Members were invited to put forward nominations for Vice-Chair of the New Cemetery Sub-Committee.

Nominee:	Cllr Welch	Nominated by:	Cllr Kennedy
		Seconded by:	Cllr Carroll

On being put to the vote Cllr Welch was elected as Vice-Chair of New Cemetery Sub-Committee.

NC102 APOLOGIES & SUBSTITUTIONS

None.

NC103 SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

NC104 MINUTES

To approve the minutes of the New Cemetery Sub-Committee meeting held on the 23rd April 2019.

Members noted that the agenda had been detailed as a working party rather than a sub-committee and therefore did not allow for questions from the public.

Resolved: To confirm the Minutes of the New Cemetery Sub-Committee meeting held on the 23rd April 2019 and for these to be signed by the Chairman.

NC105 TERMS OF REFERENCE

Members received the Committee Functions & Terms of Reference relevant to this sub committee.

Resolved: To note the information.

The Chairman closed the meeting at 6.07pm

Dated this 8th day of July 2019

Chairman