

**HOUGHTON REGIS TOWN COUNCIL**  
**Community Services Committee**  
**28<sup>th</sup> October 2019 at 7.00pm**

Present: Councillors: K Wattingham Chairman  
J Carroll  
C Copleston  
Y Farrell  
S Goodchild  
T McMahon  
A Slough

Officers: Clare Evans Town Clerk

Public: 9

**10103 APOLOGIES & SUBSTITUTIONS**

None.

**10104 QUESTIONS FROM THE PUBLIC**

None.

**10105 SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Cllr Wattingham advised members that he was Chair of the Memorial Hall, Cllr Wattingham left the room during discussion and requested that the Vice Chair, Cllr Copleston, Chair the meeting for the duration of the discussion.

Cllr McMahon advised members that she was on the committee for the Houghton Regis Heritage Society, Cllr McMahon left the room during the discussion.

Cllr Goodchild reminded members that she was the Town Council representative for SORTED, Cllr also advised that she was a member of Houghton Regis Heritage Society and the Singing Café, Cllr Goodchild left the room during those discussions.

**10106 MINUTES**

To approve the minutes of the meeting held on 2<sup>nd</sup> September 2019.

**Resolved: To confirm the minutes of the Community Services Committee meetings held on 2<sup>nd</sup> September 2019 and for these to be signed by the Chairman.**

**10107 KEY PARTNERS - ANNUAL REVIEW OF EXISTING**

*Budget 2020/21*

Members were advised that this meeting was held ahead of the budget setting process. Although at an early officer stage of budget considerations it was thought that the

council may face budget pressures due to the need to meet committed revenue expenses and the aspirations of the council to deliver on the emerging council plan, the Vision. As such it was suggested that members may like to consider, ahead of considering specific grant applications, a desirable budget level to restrict Key Partner grants to. During 2016-2020 Key Partner Grants totalled £25,251. It was suggested that the budget attributable to Key Partner grants be capped at £15,000.

After discussion, it was agreed to award Key Partners 50% of the amount requested.

<i>Key Partner</i>	<i>Amount Requested</i>	<i>Amount of Grant</i>
Dunstable & District CA	£4,000	£2,000
SORTED	£4,000	£2,000
Keech Hospice Care	£5,000	£2,500
Community Action Bedfordshire	£5,000	£2,500
South Beds Dial A Ride	£2,251	£1,125.50
Houghton Regis Memorial Hall	£4,000	£2,000
Full House Theatre	£3,000	£1,500
Houghton Regis Heritage Society	£1,000	£500

- Resolved:**
- **To approve Key Partner status at a maximum level of £15,000 in total.**
  - **To approve the Key Partner Grants as above.**

## **10108 GRANT APPLICATIONS**

### **Large Capital Grant**

Members were advised that the following applications had been received for a large capital grant.

Large capital grants were awarded within the financial year in which they were received and were budgeted for the next financial year, as such applicants receive the funding in the April of the following financial year.

<i>Applicant</i>	<i>Amount of grant</i>
Singing Café	£1,000
Magpas Air Ambulance	£962

### **Small Capital Grants**

Members were advised that a small project grant had been awarded:

<i>Applicant</i>	<i>Total project cost</i>	<i>Amount requested</i>	<i>Brief description</i>
Recycled Teenagers	£640.20	£200.00	Day trip to Wrest Park

Members were advised that £2,601 remained in the Small Grant Fund. Members received the following Grant Applications:

<i>Applicant</i>	<i>Total project cost</i>	<i>Amount requested</i>	<i>Brief description</i>
Singing Café	£6,050	£500	Dementia Support through interactive singing
Parkside 50's Club	£1,400	£500	Theatre trip
Networking at Dunstable	£13,400	£500	Promotion for Dunstable and Houghton Regis Business and Community Awards

**Resolved: To approve the Small Capital Grant Applications as detailed.**

#### **End of Award Report**

In accordance with the Grant Scheme Members received an End of Award Report from the following group:

Recycled Teenagers

**Resolved: To note the End of Award Report.**

**The Chairman declared the meeting closed at 8.55pm**

**Dated this 20<sup>th</sup> day of February 2020**

**Chairman**