HOUGHTON REGIS TOWN COUNCIL

Peel Street, Houghton Regis, Bedfordshire, LU5 5EY

Town Mayor: **Cllr D Jones** Tel: 01582 708540

Town Clerk: **Clare Evans** e-mail: info@houghtonregis-tc.gov.uk

11th November 2026

To: **Members of the Community Safety Sub-Committee**

Cllrs: E Cooper, Y Farrell, M Herber, T McMahon, C Slough

Police Inspector Richard Cunningham

Notice of Meeting

You are hereby summoned to a Meeting of the **Community Safety Sub-Committee** to be held at the Council Offices, Peel Street on **Wednesday 18th November 2026** at **11.00 am.**

MEETING LINK

All attendees are reminded that this meeting must be conducted in a respectful and considerate manner. Comments should remain appropriate and non-defamatory, as behaviour that undermines dignity, respect, or integrity will not be permitted.

THIS MEETING MAY BE RECORDED *

Clare Evans
Town Clerk

AGENDA

1. APOLOGIES & SUBSTITUTIONS

2. QUESTIONS FROM THE PUBLIC

In accordance with approved Standing Orders 1(e) – 1(l), members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

The total period of time designated for public participation at a meeting shall not exceed 15 minutes, and an individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting.

**This meeting may be filmed by the Council for subsequent broadcast online and can be viewed at https://houghtonregis-tc.gov.uk/council/committees*

Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. The use of images or recordings arising from this is not under the Council's control.

No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

3. SPECIFIC DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's register of interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to submit any requests for Dispensations for consideration.

4. MINUTES

Pages: 3 - 5

To approve the Minutes of the Community Safety Sub-Committee held on the 16th September 2026.

Recommendation: **To approve the Minutes of the Community Safety Sub-Committee held on the 16th September 2026, and for these to be signed by the Chairman.**

5. "WATCH" SCHEMES UPDATE

To receive a verbal update in respect of the "Watch" schemes within the Parish, and to discuss the best ways to promote and engage with them.

Recommendation: **To agree on the best ways to engage with "Watch" schemes within the Parish.**

6. EXCLUSION OF PRESS AND PUBLIC

- Police Report
- Redeployable Camera Locations
- Priority Setting Meeting Update

Recommendation: **In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out above on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.**

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Houghton Regis Town Council

Community Safety Sub-Committee
Minutes of the meeting held on
Wednesday 16th September 2026 at 11.00 am

Present:	Councillors:	Y Farrell	(Chairman)
		E Cooper	
		M Herber	
		T McMahon	
		C Slough	
	Officers:	Ian Haynes (virtual)	Head of Environmental & Community Services
		Bianca Nagle	Project Manager
Apologies:	Councillors:		

CS63 ELECTION OF CHAIR

Members were invited to elect a Chair for the Community Safety Sub-Committee for 2026-2027.

Nominee:	Cllr Herber	Proposed by:	Cllr McMahon
		Seconded by:	Cllr Herber
Nominee:	Cllr Farrell	Proposed by:	Cllr Cooper
		Seconded by:	Cllr Slough

On being put to the vote the nominees received the following votes:

Cllr Herber	In favour: 2	Against: 0	Abstentions: 3
Cllr Farrell	In favour: 3	Against: 2	Abstentions: 0

On being put to the vote, Cllr Farrell became the Chair of Community Safety Sub-Committee for the municipal year of 2026/2027.

CS64 ELECTION OF VICE-CHAIR

Members were invited to elect a Vice-Chair for the Community Safety Sub-Committee for 2026-2027.

Nominee:	Cllr Herber	Proposed by:	Cllr Slough
		Seconded by:	Cllr McMahon

There were no other nominations.

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On being put to the vote, Cllr Herber became Vice-Chair of Community Safety Sub-Committee for the municipal year of 2026/2027.

CS65 APOLOGIES & SUBSTITUTIONS

None.

CS66 QUESTIONS FROM THE PUBLIC

None.

CS67 SPECIFIC DECLARATIONS OF INTEREST

None.

CS68 MINUTES

To approve the Minutes of the meeting held on 15th July 2026.

Resolved: To approve the Minutes of the meeting held on 15th July 2026 and for these to be signed by the Chairman.

CS69 "WATCH" SCHEMES UPDATE

Members received a verbal update in respect to the "Watch" schemes within the Parish.

Street Watch patrols had established that problems remained the same, with ASB incidents – most notably shoplifting, bikes and e-bikes - continuing to be an issue.

It was suggested that HRTC might advertise the Street Watch and Speed Watch schemes, to encourage resident participation.

Members felt it would be beneficial for representatives from local schemes to provide updates at future meetings, thereby providing a broader, more structured update. The Head of Environmental and Community Services reminded Members that they had the authority to co-opt individuals onto the Committee. Members were further advised that the recommendation could be amended to instruct officers to invite scheme representatives either to attend meetings or submit a written update. Members expressed support for both inviting scheme representatives to future Committee meetings and encouraging co-option where appropriate.

Proposed by: Cllr McMahon Seconded by: Cllr Herber

Members voted unanimously in favour of amending the recommendation.

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Resolved:
1. **To invite scheme representatives to future meetings of the Community Safety Sub-Committee**
2. **To encourage co-option onto the Community Safety Sub-Committee, where appropriate**

CS70 EXCLUSION OF THE PRESS AND PUBLIC

- Police Report
- Redeployable Camera Locations

Members voted on the exclusion of the press and public:

Proposed by: Cllr McMahon Seconded by: Cllr Herber

Votes in favour: 5

Resolved: In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

CS71 POLICE REPORT

Bedfordshire Police did not attend the Community Safety Sub-Committee

CS72 REDEPLOYABLE CCTV CAMERA LOCATIONS

Members received a schedule of redeployable camera locations.

In light of the lack of a police report, Members agreed to leave the cameras in situ.

Resolved: To leave the redeployable cameras in situ.

The Chairman closed the meeting at 11:50 am

Dated this 18th day of November 2026

Chairman

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