

16<sup>th</sup> April 2024

To: Town Mayor and all Members of the Partnership Committee

Town Councillors: **D Jones, J Carroll, Y Farrell and C Slough**  
CBC Councillors **C Alderman, S Goodchild, P Hamill, T McMahon**  
Co-Opted Members **J Anderson, D Gibbons, C Regan**  
CBC Officers **Mrs Hughes, Community Engagement Manager**

Copies, for information, to:

- Cllr Hares, Executive Member for Health and Community Liaison, CBC
- all Houghton Regis Town Councillors

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **Partnership Committee** to be held on Tuesday **23<sup>rd</sup> April 2024** commencing at **7.00pm hours** at The Council Offices, Peel Street.

Members of the public who wish to attend the meeting may do so in person or remotely through the meeting link below.

To attend remotely through Teams please follow this link: [MEETING LINK](#)

Please follow this guidance if attending the meeting remotely [LINK](#)

<b><i>THIS MEETING MAY BE RECORDED *</i></b>
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**Clare Evans**  
**Town Clerk**

## AGENDA

- 1. APOLOGIES AND SUBSTITUTIONS**
- 2. QUESTIONS FROM THE PUBLIC** (3 minutes per person; maximum 15 minutes)

*\*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.*

*The use of images or recordings arising from this is not under the Council's control.*

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To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 1(f) and 1(h).

### **3. SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to submit any requests for Dispensations for consideration.

### **4. MINUTES**

*Pages 5-10.*

To approve the Minutes of the meeting held on 23<sup>rd</sup> January 2024.

**Recommendation: To approve the Minutes of the meeting held on 23<sup>rd</sup> January 2024.**

### **5. NEET<sup>1</sup> UPDATE**

A verbal report will be provided by Chloe Brennan – Youth Support Service Manager, CBC.

### **6. TIME 2 CONNECT UPDATE**

A verbal report / update will be provided by Martin Westerby – Head of Public Health Programmes, CBC on Time to Connect

As background Members are advised that following the recent independent evaluation of Time2Connect (which highlighted that whilst Time2Connect delivered great support for a small number of residents, this was not a sustainable model) CBC have advised that they are unable to extend funding beyond the pilot period. However, CBC are working very closely with BRCC and internal colleagues to look at a more sustainable model across the Authority, consistent with CBC's developing approach to community engagement and BRCCs new Strategy which focuses on health & wellbeing.

BRCC are working to ensure a smooth transition for the people currently engaging with Time2Connect, to the assets and services in Houghton Regis, which will best meet their needs.

### **7. CBC UPDATE REPORT**

*Pages 11-38*

The CBC update report is attached for information.

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<sup>1</sup> NEET Not in Education, Employment or Training

## **8. HRTC UPDATE REPORT**

*Pages 39-42*

The HRTC update report is attached for information.

To cover:

### Corporate Services

- HRTC Budget 2024/25
- Corporate Plan
- Possible asset transfer update
- Corporate Peer Challenge Review

### Environment & Leisure

- Parkside Recreation Ground
- Tithe Farm Sports Project
- Grendall Lane Proposed Cemetery - ground water levels are being monitored until Autumn 2024)
- Public Realm Improvements
- UK Shared Prosperity Fund
- Green flag award

### Community services

- Sailing
- Family days and trips
- Events

### Planning

- Houghton Regis Neighbourhood Plan

## **9. POTENTIAL PARTNERSHIP PROJECTS**

*Pages 43-44*

As members are aware over summer / autumn 2023 HRTC completed a corporate plan, with approval in December 2023. Progress reports on this Plan have been included in the HRTC Update Report to Partnership Committee.

There are 3 aspirations within the Plan which may be most appropriately considered and delivered through the HR Partnership Committee. In summary they are:

- Improve the visual appearance of the town centre;
- Work with partners to improve the quality and accessibility of the public realm in the town centre;
- Stimulate local business development and employment and training opportunities

For completeness the attached extract from the Town Council agenda of 18<sup>th</sup> March sets out the allocation of the Objectives of the HRTC Corporate Plan to the standing committees of HRTC and the Partnership Committee.

HRTC would like to request that Partnership Committee consider these Objectives and provide initial feedback.

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**10. PARTNERSHIP COMMITTEE WORKPLAN**

*Pages 45-54*

- a) Members are invited to consider the Partnership Committee workplan for 2023/24. Members are invited to consider any changes for 2024/25.
- b) In addition, Members will find attached the CBC Forward Plan of Key Decisions from 1<sup>st</sup> May 2024 to 30<sup>th</sup> April 2025. This will be included on future Partnership agendas to enable members to consider items listed.

**11. PARTNERSHIP COMMITTEE CO-OPTION**

It has been requested that potential co-option onto this committee remain on the agenda as a Standing Agenda item.

Members are invited to consider whether they would like to explore the possibility of seeking to co-opt local stakeholders onto the Houghton Regis Partnership Committee. In this regard the Terms of Reference for the Committee state:

**Co-option**

- 1. To support engagement with local stakeholders the Town Joint Committee can co-opt members from local representative groups, as appropriate, up to a maximum of 15. Each co-opted Member will be able to engage fully in all discussions but will not have any voting rights. Co-opted members can be removed from the Town Joint Committee. Decision making around removals can either be taken by the whole Town Joint committee or by joint agreement of the Chair and Vice Chair, depending on each Town Joint Committee’s preference.

The list of Co-opted Members should be reviewed annually by the Town Joint Committee

**12. ITEMS REQUESTING ATTENTION BY CENTRAL BEDFORDSHIRE COUNCIL**

Members have been advised of the CBC process to determine further consideration, at CBC committee level, of items and issues.

Members of this committee are able to use this process to forward items for CBC’s attention via the CBC Joint Committee Chair or CBC Joint Committee Vice Chair.

As such, members are requested to identify and confirm if there are any requested items for CBC’s attention.

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