

15th November 2021

To: Town Mayor and all Members of the Partnership Committee

Town Councillors: D Jones (Chair), T McMahon, K Wattingham, M Kennedy

CBC Councillors P Hamill (Vice-Chair), A Ryan, Y Farrell, S Goodchild

Co-Opted Members D Gibbons

CBC Officers Mrs Hughes, Community Engagement Manager

Copies, for information, to:

- Cllr Tracey Stock, Executive Member for Health, Wellbeing, Communities and Leisure, CBC
- all Houghton Regis Town Councillors

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **Partnership Committee** to be held on Tuesday **23rd November 2021** commencing at **7.00pm hours** at The Council Offices, Peel Street.

Due to ongoing Covid concerns, members of the public who wish to attend the meeting are encouraged to do so remotely through the meeting link below. Members of the public may also attend in person and, if doing so, are requested to socially distance as much as possible.

To attend remotely through Teams please follow this link: [MEETING LINK](#)



Clare Evans
Town Clerk

**THIS MEETING MAY BE
RECORDED ***

AGENDA

1. **APOLOGIES AND SUBSTITUTIONS**
2. **QUESTIONS FROM THE PUBLIC** (3 minutes per person; maximum 15 minutes)

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 1(f) and 1(h).

**Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.*

The use of images or recordings arising from this is not under the Council's control.

3. SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to submit any requests for Dispensations for consideration.

4. MINUTES

Pages 4 - 10

To approve the Minutes of the meeting held on 20th July 2021.

Recommendation: To approve the Minutes of the meeting held on 20th July 2021.

5. IMPROVING HEALTH & WELLBEING IN HOUGHTON REGIS: TIME 2 CONNECT

Gina Croxford, Community Engagement Manager, and Bex McBrearty, Community Connections Advisor of Bedfordshire Rural Communities Charity (BRCC) will attend the meeting to update members and respond to any queries or comments on this project.

6. PLACE DELIVERY UPDATE

Alice Arden Barnatt, Programme Enabling Manager, Place Delivery, to attend and provide an update on the Kingsland Levelling Up Fund bid.

7. HOUSING AND ENGAGEMENT

Kim Hopcroft, Housing Operations Manager, Housing Operations and James Yeomans, Head of Housing Property, Housing Services will attend and provide an update including ASV, The Brook, Windsor Drive engagement

8. BEDFORD SQUARE COMMUNITY CENTRE

CBC have advised that it is the intention to launch a consultation into the future use of the Community Centre week commencing 11th October. Details of the consultation will be circulated to members of the Partnership Committee as soon as they are available. Members are invited to consider the consultation.

9. TITHE FARM ALL WEATHER UPDATE

Pages 11 - 17

Members will find attached the agenda report as presented to the HRTC Environment & Leisure Committee on 20th September 2021.

A verbal update will be provided on work completed following on from this meeting.

10. CBC UPDATE REPORT

Pages 18 - 36

The CBC update report is attached for information.

11. PARTNERSHIP COMMITTEE WORKPLAN

Pages 37 - 38

Members are invited to consider the Partnership Committee workplan.

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**MINUTES OF THE MEETING OF HOUGHTON REGIS PARTNERSHIP
COMMITTEE
HELD ON 20th JULY 2021**

Present: HRTC Cllrs: D Jones (Chair), T McMahon, K Wattingham
 CBC Cllrs: P Hamill (Vice Chair), Y Farrell, S Goodchild
 Co-opted Member: David Gibbons
 CBC Officers: Sarah Hughes, Community Engagement Manager
 HRTC Officers: Clare Evans, Town Clerk

Also in Attendance: HRTC Cllrs: J Carroll, E Cooper
 CBC Cllr: T Stock, Executive Member for Health and Wellbeing
 CBC G Coombs, Head of Facilities Management
 CBC J Dickinson, Assistant Director, Communities
 CBC I Hooley, Head of Place Delivery
 BRCC G Croxford, Community Engagement Manager
 BRCC B McBrearty, Community Connections Advisor
 HR Baptist Church T Haines, Community Worker

Members of the public: 3

Apologies: CBC Cllrs: A Ryan

Absent: HRTC Cllrs: M Kennedy

904 ELECTION OF CHAIRMAN

Members were invited to elect a Chairman for Houghton Regis Partnership Committee for 2021/22 in accordance with the Terms of Reference.

Cllr Farrell proposed Cllr Jones
Cllr Wattingham seconded Cllr Jones

All members voted in favour of Cllr Jones as Chairman of the Houghton Regis Partnership Committee.

Accordingly, Cllr Jones was elected as Chairman of the Houghton Regis Partnership Committee.

Cllr Jones thanked Cllr Ryan for her work as the previous Chairman of the Partnership Committee.

Resolved: To elect Cllr Jones as Chairman of the Houghton Regis Partnership Committee for 2021/22.

905 ELECTION OF VICE CHAIRMAN

Members were invited to elect a Vice Chairman for Houghton Regis Partnership Committee for 2021/22 in accordance with the Terms of Reference.

Cllr Wattingham proposed Cllr Hamill
Cllr Farrell seconded Cllr Hamill

All members voted in favour of Cllr Hamill as Vice Chairman of the Houghton Regis Partnership Committee.

Accordingly, Cllr Hamill was elected as Vice Chairman of the Houghton Regis Partnership Committee.

Resolved: To elect Cllr Hamill as Vice Chairman of the Houghton Regis Partnership Committee for 2021/22.

906 CONFIRMATION OF THE SECRETARIAT

In accordance with the Terms of Reference, the Committee were required to confirm the secretariat for the Partnership Committee for 2021/22.

Resolved: To confirm that HRTC will continue to provide the secretariat for the Partnership Committee for 2021/22.

907 PARTNERSHIP COMMITTEE CO-OPTION

The Terms of Reference require the list of Co-opted Members to be reviewed annually, by the Town Joint Committee. Members were advised that David Gibbons was a co-opted member during 2020/21. Mr Gibbons had expressed an interest in continuing in this role.

Members were invited to consider whether they would like to explore the possibility of seeking to co-opt local stakeholders onto the Houghton Regis Partnership Committee. In this regard the Terms of Reference for the Committee state:

Co-option

To support engagement with local stakeholders the Town Joint Committee can co-opt members from local representative groups, as appropriate up to a maximum of 15. Each co-opted Member will be able to engage fully in all discussions but will not have any voting rights. Co-opted members can be removed from the Town Joint Committee. Decision making around removals can either be taken by the whole Town Joint committee or by joint agreement of the Chair and Vice Chair, depending on each Town Joint Committee's preference.

Resolved: To confirm David Gibbons as a co-opted member of the Houghton Regis Partnership Committee for 2021-22.

908 APOLOGIES AND SUBSTITUTIONS

Apologies were received from Cllr Ryan.

909 QUESTIONS FROM THE PUBLIC

A concern was raised on behalf of Craft & Coffee over the future use of Bedford Square Community Centre for a Central Bedfordshire College provision. As a regular user the group felt aggrieved that they had not been advised of the future unavailability of the centre, that they had equipment stored there and concerns were expressed over the affordability of other local venues. The Chairman advised that this subject would be dealt with under agenda item 11.

Mr Haines advised that he was attending the meeting in place of Rev Skinner in relation to the item on Bidwell West.

910 SPECIFIC DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

Cllr Goodchild declared a non-pecuniary interest in the item on Bidwell West as she was a member of the Houghton Regis Baptist Church.

Cllr McMahon declared a non-pecuniary interest in the item on Place Delivery as she was a member of the Houghton Regis Heritage Society and a committee member of Craft & Coffee.

911 MINUTES

To approve the Minutes of the meeting held on 27th April 2021.

Resolved: To approve the Minutes of the meeting held on 27th April 2021.

912 COMMITTEE FUNCTIONS & TERMS OF REFERENCE

Members considered the Terms of Reference which relate to this committee.

It was requested that an agenda heading be included for Any Other Business. It was advised that this was not possible as legislation required councillors to be notified in advance of issues which they were expected to discuss. It was confirmed that the draft agenda was shared with the Chairman and Vice Chairmen so additional items could be included if required. It was advised though that sufficient notice was required in order to enable officers to prepare a full committee report.

It was confirmed that although an alternation between CBC and HRTC as Chairman was discussed during the formulation of the Terms of Reference this had not been included in the final version.

The arrangements for onward reporting of the Partnership minutes were queried. It was advised that this was an issue for all Partnership committees. A further report would be provided. In the meantime, there was an existing process where the CBC member who was the Chairman or Vice Chairman could report any issues to the Monitoring Officer who would then progress the issue with the Chairman of Overview & Scrutiny Committee.

**913 IMPROVING HEALTH & WELLBEING IN HOUGHTON REGIS:
TIME 2 CONNECT**

Gina Croxford, Community Engagement Manager, and Bex McBrearty, Community Connections Advisor of Bedfordshire Rural Communities Charity (BRCC) were in attendance at the meeting to update members and respond to any queries or comments on this project.

Members were advised that significant work had been undertaken to ensure a smooth transfer of services from Community Action Bedfordshire to BRCC. Currently new marketing material was being put together for the project. A physical workspace was provided at Houghton Hall Park. The service was open Monday to Wednesday and at other times by appointment only. The service was seeing 8-12 people per day. Connections had been maintained with local services and organisations, and it was anticipated that engagements with residents would increase now social restrictions were lifting.

914 PLACE DELIVERY

Ms Hooley, Head of Place Delivery, Central Bedfordshire Council was in attendance at the meeting to update members on the Welcome Back Fund (WBF) and the Levelling Up Fund (LUF).

Members were advised the LUF application had been submitted in June 2021. The project related to the Kingsland site and includes community, health, wellbeing and sport facilities. The total project cost was anticipated to be £24m, an application for £19.4m had been made. An announcement from central government was anticipated in the Autumn. In the meantime, CBC would continue with the initial design steps of the project on an at risk basis.

The name for the new school on this site had recently been announced as Houstone. This name had been chosen due to its links back to the historical and cultural past of the area.

The Welcome Back Fund business plan had been agreed by central government. The project was now in its implementation stage.

Mr G Coombs, Head of Facilities Management, Central Bedfordshire Council was in attendance at the meeting to update members on the future use of Bedford Square Community Centre. Due to a pressing need for accommodation by Central Bedfordshire College for SEND and NEET service providers, discussions had taken place to enable the use of this building for this service. Members were advised that the pre covid use of the site had been considered and was deemed to be low usage and as such CBC had looked at possibilities to run CBC services from the site.

It was confirmed that CBC would work with users to support them in providing another venue.

Members expressed the following concerns:

- Local councillors had not been informed
- The community had not been informed
- There had been no community engagement about the change in use of the building in terms of availability, affordability, ease of access, storage etc
- Other local community facilities had been lost
- Although other local community facilities were planned these were some years off delivery
- The building was poorly managed by CBC which was reflected in its usage
- Significant efforts were being made by CBC and HRTC to encourage footfall in the town centre, this undermined this work

In response it was advised:

- The college would be there under a 12 month agreement
- Concerns of the Partnership Committee would be shared with other departments within CBC
- The previous venue in Dunstable for this service was no longer available
- CBC saw this as an opportunity for post 16 education, not as a decision to close a community centre
- The youth club would continue to be able to operate from the Centre
- It is anticipated that the College will cover all associated revenue costs for the venue. The CBC Corporate management team would be considering the issue of rent for the venue

It was confirmed that arising issues would be considered further by CBC.

915 BIDWELL WEST

Mr Haines, Community Worker, attended the meeting to update members on the Bidwell West community facility. The following was advised:

- The land for a community centre had been allocated
- It was hoped to submit a Business Plan to CBC by the end of the year, there would be community engagement on this Plan
- It was hoped to be able to provide a temporary community building, work was continuing on this.

916 TITHE FARM SPORTS PROVISION

Members received the agenda report as presented to the HRTC Environment & Leisure Committee on 7th June 2021. A further update was provided:

- Letters included a FAQ sheet was being delivered to local residents this week to advise them of the project. This would also be on the website and social media
- The planning application was to be submitted in July / August, this would include the community space
- The tender was underway for the all-weather pitch and car parking improvements
- The tender process would commence soon for the pavilion

917 INFORMAL INFORMATION SHARING

Members were referred to Minute 898. The previously involved CBC members expressed concerns over the format proposed. The Chairman acknowledged that this was disappointing.

It was noted that Cllr Stock attended as many meetings of Partnership Committees as possible so that the Committee had a link into the CBC Executive.

918 PARTNERSHIP COMMITTEE WORKPLAN

Members were invited to consider the Partnership Committee workplan.

The Community Engagement Manager confirmed that a report would be presented to the next meeting on governance. It was also advised that the Community Engagement Manager would look at timings for other regular agenda items.

It was requested that a report be made as soon as possible on the future management and maintenance of the Chalk Pit.

The following items were also suggested:

- An 18 hole putting green in Houghton Hall Park
- Recruitment, employment and skills

919 CBC UPDATE REPORT

Members received the CBC update report for information. The following points were highlighted:

The report provided a broad reflection and perspective for the locality

Community Safety

Safer Communities and Partnerships Team

This team was doing a lot of work and were keen to know of local issues. They were working to create a Community Safety Plan

Parking Enforcement

364 visits were conducted between 26th March and 25th June, which resulted in 20 PCN's being issued

During the pandemic there had been a more relaxed approach to parking enforcement in residential areas. A normal approach was now being employed.

Leisure, Libraries and Countryside

Houghton Regis Leisure Centre

Use of the centre was increasing due to restrictions being lifted. Incentives were being worked on.

Houghton Regis Library

There had been a number of changes to library services in response to the recent lifting of restrictions. These would be kept under review to ensure that staff and visitors were kept safe.

Houghton Hall Park

The café re-opened at the end of May.

Time 2 Connect were based there.

Business, Investment, Employment & Skills

The team had worked hard to deliver the business support funding to those eligible.

Transformation

Community Assets Grant Scheme

An outcome on applications would be available early August.

Members requested that more meeting time be allocated to considering the CBC Update report.

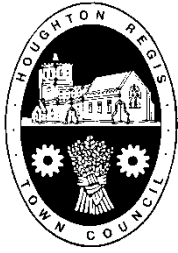
The remote access to the meeting failed at 9.15pm, accordingly the meeting was closed at this point.

The Chairman declared the meeting closed at 9.15pm

Dated this 19th day of October 2021

Chairman

DRAFT



ENVIRONMENT & LEISURE COMMITTEE**Agenda Item 9**

Date:	20th September 2021
Title:	TITHE FARM RECREATION GROUND SPORTS PROJECT UPDATE
Purpose of the Report:	To update members on the Tithe Farm Recreation Ground Sports Project.
Contact Officer:	Clare Evans, Town Clerk

1. RECOMMENDATION

This report is provided for information only.

2. BACKGROUND

This project comprises an all-weather pitch, new changing rooms and car parking on Tithe Farm recreation ground. The project is being developed and progressed in partnership with Central Bedfordshire Council (CBC) and the Beds Football Association (Beds FA). Funding for the project is likely to come from the Town Council, CBC and the Football Foundation.

The council has appointed a Bid Consultant and a Design Architect to support the project development.

3. PROJECT SUMMARY

Members are advised of the following:

Land Registry

The application to register the land has been made to the Land Registry (October 2020). The cheque has been cashed so it is hoped that the application is being progressed, although no update has been provided by the Land Registry directly. Advice received suggested that the Land Registry may be taking up to 9 months to progress applications. This is becoming a concern as the application has been with the Land Registry for 10 months. As no reference number has been provided, it is difficult to know how to chase up progress. This is being worked on.

Planning

The planning application was submitted to CBC late August. At the time of preparing the report it was in the process of being validated. As part of the validation process the planning department required elevation plans to be submitted for the partial demolition and conversion to store area of the current pavilion. This additional work would take 4 weeks or so to arrange and as such would have a detrimental impact on the project timelines in particular the submission to the FF of the grant application. The Clerk in consultation with the Chair and Vice Chair decided to authorise the removal of this element of the planning application. The preparation of the elevation plans for the current pavilion will be authorised and a separate planning application will be submitted as soon as possible.

In addition, members are advised that the site is no longer in Green Belt following adoption of CBC Local Plan.

Pitch tenders

Pitch tenders were received back at end of July in accordance with Football Foundation (FF) AGP framework. The tenders were duly evaluated and the contract has been awarded to Field Turf. The contract price is £761,334.12

The pitch tender included the car park extension and refurbishment as an extra. The cost for this is £106,512.35. However there remains a little uncertainty over this element as drainage of the new pavilion remains to be considered. On the basis the ground doesn't seem suitable for soakaways it would seem most sensible to put any attenuation for the pavilion under the area of the new car park. The Committee are not being asked at present to consider the car park works as it is tied in with the tender price for the pavilion and outcomes of drainage surveys.

Pavilion tender

This is due to start mid-September and will be managed in accordance with the Council's Financial Regulations

The new pavilion will be established based on design and build. At this stage it is possible for the building to be heated using gas or a ground source heat pump. There are financial and environmental issues around both options. Members will be asked to consider this is due course.

4. PROJECT FUNDING

Please refer to Appendix A.

Of note is the application to the CBC Community Asset grant fund. This has been successful and an award of £25,000 has been secured.

Members are also advised that the clerk is in the process of obtaining specialist VAT advice on this project.

5. PROJECT TIMELINE

Please refer to Appendix B

6. COUNCIL VISION

Aspirations

A1 To develop and enhance **partnerships** between HRTC, stakeholders,

partners, community groups and residents

Objective 3: A safe and vibrant town

3.1 To reduce the fear of crime, anti-social behaviour and crime levels

Objective 4: Our community

- 4.1 To create or enhance community facilities which support community development and cohesion
- 4.2 To enhance existing facilities to enable improved community use and accessibility
- 4.3 To provide activities for young people, families and older people
- 4.5 To provide high quality green spaces for leisure and recreation, healthier living, urban attractiveness, improved air quality
- 4.7 To support local organisations

7. IMPLICATIONS

Corporate Implications

- There are no corporate implications arising from the recommendations.

Legal Implications

- There are no legal implications arising from the recommendations

Financial Implications

- The council needs to give consideration to design requirements to enable cost implications to be more accurately assessed.

Risk Implications

- The siting of a 3G facility over a sewer and a manhole cover poses a risk. The report details the level of risk and makes suggestions to minimise the risk.

Equalities Implications

Houghton Regis Town Council has a duty to promote equality of opportunity, eliminate unlawful discrimination, harassment and victimisation and foster good relations in respect of nine protected characteristics; age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

This project / issue does not discriminate.

Press Contact

- There are no press implications arising from the recommendations

8. CONCLUSION AND NEXT STEPS

To maintain the scope of the project and to reduce the risk to the council it is suggested that Option 2 be supported. This reduces the risk but the assurance to the FF is still required as the 3G remains over the line of the sewer albeit not over a manhole cover.

9. APPENDICES

Appendix A PROJECT FUNDING
Appendix B PROJECT TIMELINE

Tithe Farm Recreation Ground Sports Project

01/09/2021

Project Funding

Provisional project cost: £1,668,206.47

To be funded as follows:

£160,000	CBC (s106 contribution)		Confirmed
£230,575	HRTC deferred income		Funding available
£800,000	Football Foundation (TBC)		Grant not secured to date although working closely with FF and Beds FA
£38,020	CBC (s106 contribution) CB/14/03047/OUT - Outdoor sport		Applied for
£25,000	CBC Community Asset Grant funding		Confirmed
£121,404	HRTC – EMR 322 Pavilion renovation		Funding available, however transfer form EMR needs to be confirmed through Committee as not included in budget
£293,207.47	Outstanding balance		To be met by HRTC possibly through PWLB
	Balance	£0	

Project costs

Pavilion – Phase 1	638,000	To be confirmed
Pavilion – Phase 2	162,360	To be confirmed
3G	761,334.12	Confirmed through tender
Car park	106,512.35	Confirmed through tender

Tithe Farm Recreation Ground Sports Project

01/09/2021

Project timeline

Pre-application advice (submitted 10 th May 2021)	TBC- Depending on Central Beds	Completed
Agreement of scheme in principle	7th June at Town Council Meeting	Completed
Supporting surveys/reports for planning	7th June 2021 to 25th June 2021	Completed
Preparation of planning application	25th June 2021 to 9th July 2021	Completed
Submission of planning application	9th July 2021 to 8th October 2021	Completed (submitted 18/8/21)
Development of scheme to RIBA stage 4 with M&E/Structural & Civils input	9th July 2021 to 20th August 2021	
Preparation of final cost plan/tender documents	20th August 2021 to 3rd September 2021	
Co-ordination of tender package with HRTC/Contract Finder	3rd September 2021 to 22 nd September 2021	
Out to Tender (open tender)	10th September 2021 to 1st October 2021	
Tender Analysis	1st October 2021 to 15th October 2021	
FF Submission Deadline (HRTC deadline to submit to FF)	15 October 21	
Stage 2 Negotiations with lowest contractor/co-ordination with FTP and funding pack	15th October 2021 to 26th November 2021	
FF Paper Deadline (deadline the Foundation staff have to get costs and everything in place prior to a case conference / peer review where they all assess each others bids)	25 November 21	
FF Final Paper Deadline (Following case review, final tweaks done and this is the date the papers then go out to trustees for them to review before the panel meeting.)	15 December 21	

Panel Meeting
(confirmation / sign off of the
funding)

13 January 22

CENTRAL BEDFORDSHIRE COUNCIL UPDATE

Purpose of report: For information

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1. COMMUNITY SAFETY

CCTV REPORTS

JULY

AUGUST- NO REPORT

SEPTEMBER

1 JULY 2021 – 30 SEPTEMBER 2021

During this period there were 31 cases open to the Safer Neighbourhood Team:-

- Littering – 1
- Fly Tipping – 8
- Pollution Noise – 19
- Pollution Odour – 1
- Street Drinking – 2

2 x Breaches of CBO Prosecutions in progress

SAFER COMMUNITIES & PARTNERSHIP TEAM

Safer Communities Engagement Officer conducted visits to the following area/places:

- Houghton Hall Park
- Bedford Square
- Library
- Morrisons
- General SPOC visits around the Town
- Colossuem Drive
- Town Council Offices

Safer Central Survey has been posted to areas of Houghton Regis following reports of a spate of break ins.

Safer Communities Engagement Officer attended Houghton Regis Group Meeting and Combatting Crime Working Group.

Safer Communities Engagement Officer is continuing work with Houghton Regis Town Council regarding the Community Safety Plan.

PARKING ENFORCEMENT

373 visits were conducted in Houghton Regis and 27 PCN's were issued from 26th June 2021 – 14th September 2021.

ROW LABELS	ROAD MARKINGS AND LININGS	SIGNS DAMAGED OR MISSING	GRAND TOTAL
ACTION SCHEDULED	0	1	1
CLOSED	1	1	2
CONFIRMED	1	2	3
INTERNAL REFERRAL	0	2	2
INVESTIGATING	1	0	1
UNABLE TO FIX	7	1	8
GRAND TOTAL	10	7	17

2. HIGHWAYS

An Experimental Traffic Regulation Order (ETRO) was put in place to restrict parking 8am- 6pm Monday-Sunday (excl Bank Holidays) at Tithe Farm / Peel Street car park to allow free parking for two hours and no return within two hours. This was in response to the car park being heavily used as a long stay parking facility.

Feedback on the order suggested that a Monday to Friday restriction is more appropriate and the ETRO is being changed to that effect. Unfortunately, the intended change in days wasn't communicated to the enforcement team and notices were put out related to a Mon-Sun operation. The order will be changed to this effect and we apologise for the misunderstanding and inconvenience this has caused. At the same time a number of businesses in the area have requested permits for their staff and this needs to be worked through with individual businesses, ward and town councillors over the coming week. In the meantime the ETRO will NOT be enforced.

Under an Experimental Order there is an initial 6 month period where, if any objections are received the item is raised at the Council's Traffic Management Meeting and a decision made on if it can continue for the remaining 12 months or if it should be removed. There is ongoing communication with a number of stakeholders as above so this feedback will be taken in to account to inform the process we take going forwards.

3 LEISURE, LIBRARIES & COUNTRYSIDE

HOUGHTON REGIS LEISURE CENTRE

The centre is now fully open, with Covid safe procedures in place including additional cleaning.

Usage at the centre continues to grow as customer confidence improves:

Pre covid monthly average based on 2019 usage:	18,847
June 2021:	12,137
July 2021:	13,126
August 2021	14,299

The AquaEd learn to swim programme has recovered more quickly than anticipated and has reached pre covid levels 3 months ahead of the anticipated recovery timeframe. The centre

01.03.20	AquaEd swimmers on the programme	833
01.12.20	Post lockdown 2020 swimmers	669
31.05.21	Post re-opening	745
20.9.21	Achieved pre covid scheme member levels	842

Fitness membership recovery is slower than the AquaEd scheme recovery:

01.03.20	Total fitness members	1784
01.12.20	Post lockdown 2020	1134
21.06.21	Post re-opening	1250
19.9.21	Latest figures	1309

Membership is still 26.6% down on the pre covid level but is improving each month.

The site has run joining fee offers through August and September to reduce the financial barrier to joining and this offer has gone well.

The site offered a range of free sessions as part of National Fitness Day on 22.9.21 to encourage people to try exercise.

The site sales team is undertaking outreach work within the community to improve awareness of the centre's existence and has made positive links with the sales teams at the new home sites in the area to ensure that residents new to the area are made aware of the centre as soon as they arrive in Houghton Regis.

HOUGHTON REGIS LIBRARY

Since opening to give public access to Houghton Regis Library mid-June, we have given out over 50 LFT kits, hosted the Summer Regis Challenge for children in the local community and offered members access to our computers.

We had 183 children and young people sign up for the summer reading challenge in Houghton Regis this year, this amounts to around 80% of 2019's figure, given the circumstances is a fantastic turn out and a good indicator of how the community are feeling with regards to . We gave around 400 craft packs to children throughout the Summer, these contained 4/5 craft projects in each and varied from week to

week.

During the Summer our capacity was increased from 14 at a time to 20 and we were at capacity on a number of occasions after this increase. This increase has helped us accommodate for the ever-growing number of people wanting to access the library service. Our attendance numbers have followed the familiar pattern of being busier during the Summer, settling back down as the academic year begins and requests for our regular term time activities.

We are awaiting news from CBC on when we can expect to host activities and/or relax further on restrictions in the library service.

Here are our visitor and LFT kit figures over the last four months:-

	Visitors	LFT kits handed out
June	1173	13
July	2265	23
August	2631	17
Sept	2311	9

COMMUNITY PHYSICAL ACTIVITY

JULY 2021 – SEPT 2021

Our referral programme is continuing to run with current 123 referrals from the Chiltern Vale area. The service was adapted and support was given to those who were currently on the programme including more individual calls to support personal wellbeing. Our referrals are also now back in leisure centres using their facilities and assisting them in the referral journey.

For more information please visit www.centralbedfordshire.gov.uk/active-lifestyles. We work in partnership with a number of organisations, to provide the residents with opportunities to promote physical and mental wellbeing.

HEALTH & WELLBEING KIOSKS

Our Health and Wellbeing Kiosks have been in use now since the opening of the leisure centres free of charge from April 12th Houghton Regis Leisure Centre have had 774 people sign up to use the facility, with them scanning 640 of those people repeat scanning and tracking their health. (12th April 2021 – 29th Sept 2021).

These have been installed across all 6 of our leisure centres and are accessible to the public. You do not have to be a member and when leisure centres re-open there will be an opportunity to use the kiosks for a period of time free of charge.



For more information, please visit www.centralbedfordshire.gov.uk/health-kiosks. The health kiosks offer a secure and medically approved body analysis and use personal profiles with specific links to commissioned services in Central Bedfordshire including mental health support, weight management, physical activity and stop smoking services. Clinically validated, the kiosks them to self-monitor and continue to improve their healthy lifestyle choices.

ONLINE ACTIVITY PROGRAMME We are continuing to provide our online classes as the feedback of these have been great during the pandemic and people wanted them to continue. We are always adding classes to our You Tube library.



www.facebook.com/GetActiveWith



[Central Bedfordshire Active Lifestyles You Tube Channel](https://www.youtube.com/channel/UC...)



All activities comply with current COVID guidelines. Activities include: Buggy fitness, walking football, outdoor bootcamps. We have started a new Outdoor Bootcamp at Moore Crescent in Houghton Regis this has been a great success which an amazing uptake. This is currently running FREE all residents book on via our booking page.

www.bookwhen.com/activelifestyles

FALLS PREVENTION

We have re-launched our Falls Prevention Pilot at Houghton Regis Leisure Centre since re-opening. The course is a free 12 week programme designed to help improve strength and balance for people over 65 who are at risk of falling or have already had any falls.

We have also started an online 6 week Falls pilot which is in place to offer a similar programme for those people who are unable to attend the programme at the Leisure Centre for any reason.

Both programmes are proving successful.

HOUGHTON HALL PARK

It has been a busy summer at the park!

At the end of July the park welcomed Vintage Open Air Cinema showing Grease and Dirty Dancing on consecutive nights, the weather was perfect and the park provided a stunning setting.

Two Tasty Creative Markets have been hosted at the park with a great selection of stalls. Holiday events included making magic wands, pop bottle rockets and minibeast hunting as part of themed ranger led activities and Full House also supported a summer programme of SEND (Special Educational Needs and Disabilities) programme across Central Bedfordshire. Other activities included Kidzone and themed activities trails and family shows.

September saw the Dog Festival take place, Tots in Wellies started again from 21st September and Buggy Exercise continues each Wednesday. Organised by Full House Theatre, the park hosted 'The Lion Inside' show with various workshops throughout the weekend as part of Houghton Regis Hullabaloo. Monthly

volunteer sessions have continued. The August activity for example was a wildflower survey in the meadow.

The kitchen and formal gardens continue to flourish and in August the volunteers and staff won the Connecting people and Countryside Award from the Bedfordshire CPRE (Campaign to Protect Rural England). The Living Countryside Awards have always been a flagship event for CPRE Bedfordshire, providing a chance to celebrate and recognise the people and projects that are benefiting from the county's rural environment and urban greenspaces. Judges highlighted the commitment and creativity of the volunteers and staff that worked as a team to create the wonderful community garden. You can view a short video to demonstrate the impact on [this link](#).

The park are looking to set up a Houghton Hall Park constituted Friends of group. The group will form an independent constitution to vote in its own committee members deciding on aims and objectives on topics such as advancing the parks development by improving wildlife habitats, enhancing community engagement by educating people about conservation and heritage projects. They will help organise events and network with like-minded groups in the area.

Image from the Dog Festival in September 2021.



1. BUSINESS, INVESTMENT, EMPLOYMENT & SKILLS

With further funding from the Council's Revenue and Benefits team, we have developed some additional business support programmes that will provide businesses with relevant information and access to business grants. These wider business grants include:

- **Bedfordshire Chamber of Commerce:** provide free [International Markets](#) support
- **Cranfield University:** businesses can complete the [Ready for Scale Programme](#) to enable them to grow
- **SEMLEP Business Support and Mentoring Programme:** to provide advice and guidance/grant (at time of writing this programme will launch soon)

- **University of Bedfordshire, Central Bedfordshire Productivity Programme:** provide bespoke productivity training and specialist consultancy support which offers two courses [Lean Thinking and Lean Six Sigma Green Belt](#).

Additional Council funding has allowed for the **Green Business Network** to:

- Encourage businesses to work towards being net zero carbon, and to become new [Members](#)
- Provide an innovative [green referral](#) networking group to create a region-wide green supply chain of companies referring each other's green solutions

Applications for the latest round of Additional Restrictions Grant (ARG) funding closed on the 28 September. The scheme was open to:

- Businesses who have not previously received an Additional Restrictions Grant (ARG)
- Taxi drivers licenced by Central Bedfordshire Council
- Businesses in the Travel, Tourism and Events sector who previously received a Restart Grant
- Businesses that would have qualified for a Restart Grant but didn't apply during the application window (6 April 2021 – 30 June 2021)

There was a total of 42 new property enquiries across Central Bedfordshire, 9 of which were interested in Houghton Regis/Dunstable – please see table below. This shows a quieter period over the summer in comparison to the rest of the year. Panattoni have now confirmed a 20-year lease of their unit (next door to Vauxhall) with Ocado, the on-line grocery retailer. This will result in the creation of approx. 1,700 jobs across several different disciplines and skills.

Date taken	Requirement Max Size	Requirement Unit Type	Reason	Status	Town
05-Jul-21	25000 Sq Ft	Industrial	My business is relocating	Live - Active	Luton
17-Aug-21	30000 Sq Ft	Industrial	Expansion	Live - Active	Kensworth
18-Aug-21	12000 Sq Ft	Industrial	My business is relocating	Live - Active	Dunstable
03-Sep-21	1000 Sq Ft	Industrial	My business is relocating	Live - Active	Harrow
03-Sep-21	5000 Sq Ft	Industrial	My business is relocating	Live - Active	Luton
03-Sep-21	1000 Sq Ft	Retail	Expansion	Live - Active	Hemel Hempstead
03-Sep-21	10000 Sq Ft	Industrial	Expansion	Live - Active	Hemel Hempstead
13-Sep-21	201 Sq Ft	Industrial	Business start up	Live - Active	London

21-Sep-21	2000 Sq Ft	Retail	Business start up	Live - Active	Dunstable
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TOWN CENTRE VACANCY RATES IN CENTRAL BEDFORDSHIRE, NOV 2020- AUG 2021

	November 2020	May 2021	August 2021
Town	% Vacant	% Vacant	% Vacant
Amphill	3.3	3.3	2.3
Arlesey	18.8	12.5	12.5
Biggleswade	7.6	7.6	9.5
Dunstable	12.9	10.8	10.7
Flitwick	4.3	2.1	4.8
Houghton Regis	0.0	3.8	3.1
Leighton Buzzard	4.8	3.9	4.4
Potton	4.0	4.0	0.0
Sandy	9.2	9.1	8.5
Shefford	2.4	2.4	2.4
Stotfold	0.0	0.0	5.6
Total	7.3%	6.5%	6.8%

In November 2020 the vacancy rate for all units within towns surveyed was 7.3%, there were a total of 957 units of which 70 were vacant. After the Covid restrictions were lifted in May 2021 the rate fell to 6.5%. The latest August survey shows the vacancy rate rose slightly to 6.8% with a total of 949 Units and 65 vacancies. Overall the towns seem to have weathered the storm and many remain relatively stable. Some increases in vacant units have been seen in Stotfold, Houghton Regis and Biggleswade. Decreases can be seen in Arlesey, Dunstable and Potton.

BEDFORDSHIRE EMPLOYMENT & SKILLS SERVICE (BESS)

The Council's Employment and Skills Service (BESS) has continued delivery of educational courses via its in-house delivery teams and a range of external training providers working as part of the BESS partnership throughout the Covid-19 pandemic period.

The 2020/21 academic year finished at the end of July and during those 12 months we engaged with 63 Houghton Regis residents, 21 of whom were unemployed when starting their learning with us. Of those 21, nine had been unemployed for less than six months, one between 6-11 months, four between 24-35 months, two for 12-23 months and five learners had been unemployed for 36 months or more. The most popular courses were Getting Started with English and Maths, ICT, Early Years, and Supporting Teaching and Learning. The figures also include five individuals undertaking apprenticeships in Early Years Educator and Business Administration, four of whom are aged 17-18 years.

The new academic year started on 01 August and whilst the new curriculum contains many of the same courses as previously, there are some new programmes. Unless there are further Covid-19 restrictions, delivery will continue via both online means and, increasingly, face to face in the classroom.

A number of the programmes we offer are accredited, so residents can work towards qualifications which will help them gain employment, support a career change or help residents progress in their specific sectors. Other courses are non-accredited which means that whilst successful learners won't get a recognised qualification, their appetite for learning may have been wetted or they have learned how to progress on a particular career path and are better informed as to the direction they wish to go in.

The BESS curriculum includes courses for the following:

- English
- ESOL (English for Speakers of Other Languages)
- Maths
- IT and digital skills
- Support with wellbeing and mental health
- Preparing for employment
- Working with and supporting children and young people
- Apprenticeships

A list of workshops and courses with information and how to enrol can be seen by looking at our [upcoming course list](#), with an overview of the workshops and courses currently available on the [curriculum map](#).

If residents would like someone to help them get started on the right course they should [contact us](#) with their details or use the comments box in the online form to let the BESS team know what learning they are interested in. An adviser or the relevant training provider will then get in touch to help them get started."

2. YOUTH SUPPORT SERVICES

1) UPDATE ON NEETS WITHIN THE WIDER CENTRAL BEDFORDSHIRE AREA

The figures presented below are those reported to NCCIS / DfE at the end of August 2021.

HEADLINE FIGURES FOR THE WHOLE CENTRAL BEDFORDSHIRE AREA (30 NOVEMBER 2020)			
Cohort	Total number of young people	Positive destinations (EET)	NEET destinations
16 year olds/ Year 12	3012	2899	88
17year olds / Year 13	2021	2782	118
Combined cohort	6033	5681 (94.1%)	206 (3.4%)

2) OVERVIEW OF THE HOUGHTON REGIS AREA COMPARED TO OTHER LOCAL AREAS

The figures presented below are based on the data stored within the Youth Support Service's CCIS database for young people as of August 2021.

	Dunstable		Houghton Regis		Leighton Buzzard	
Total YPs in area	823		491		907	
EET	779	(94.7%)	452	(92.1%)	860	(94.8%)
NEET	36	(4.4%)	33	(6.7%)	39	(4.3%)
Unknown/Refused	8	(1.0%)	6	(1.2%)	8	(0.9%)

3) CHARACTERISTICS OF THE NEET GROUP IN THE HOUGHTON REGIS AREA

a. Summary of the individual Houghton Regis Wards

Ward	Total number of YPs in the Year 12-13 cohort	Total number of YPs recorded as NEET	% of NEET within Ward
Tithe Farm	138	10	7.2%
Houghton Hall	214	13	6.1%
Parkside	139	10	7.2%
Total	491	33	6.7%

b. Summary of the Houghton Regis NEET cohort by age, time and gender

Actual Age (Year 12 & 13)		Length of time NEET		Gender	
16 years old	1	Less than 3 months	8	Male	22
17 years old	13	3-6 months	6	Female	11
18 years old	19	6+ months	19	Other/Refused	0

c. Summary status of the Houghton Regis NEET cohort

Status		
Seeking Employment or Training	29	(87.9%)
Unable to work due to 'Personal Circumstances'	4	(12.1%)

Where NEET young people can't be supported virtually, the Youth Support Service will offer guidance interviews from Grove Corner, in line with Public Health England and Government Guidelines.

3. SCHOOLS

SCHOOL ADMISSIONS

2022/23 ADMISSION ROUNDS

The 2022/23 transfer rounds are now open for the academic year 2022/23. Parents are able to apply for a school place for September 2022 online.

For Upper and Transfer to Secondary school places the closing date for applications is the **31 October 2021**.

For Reception and Transfer to Middle school places the closing date for applications is the **15 January 2022**

Parents can find information about schools and admission criteria on Central Bedfordshire Admissions website. As ever parents are encouraged to apply using the online application facility. Every time an application has been completed and submitted an automated acknowledgement receipt is sent. This confirms to parents that they have completed the process and that they have successfully submitted their application.

In terms of reception school places, we work closely with the NHS and early years team to promote applications for this year group.

NEW SCHOOL ADMISSIONS CODE

The new School Admissions Code came into effect from the 1st September 2021.

There are a number of changes which admission authorities must implement from that time onwards.

The new School Admissions Code 2021 and related amendments fall into the following categories:

1. In year **(IY)** admissions for 2021/22 – decision re: outcome of application 10 school days no later than 15 school days
2. Amendments to determined admission arrangements – 2021/22 and 2022/23
 - To include the combination of LAC and Previously LAC children priority of both inside and outside UK
 - Children of Staff – definition
 - Children of Service Personnel and crown servants
3. Fair Access Protocol

HOUSTONE SCHOOL

Construction continues on the Kingsland Campus site (Kingsland Campus is on Parkside Drive, in the northern part of Houghton Regis). The new school now has now been decided and will be namely Houstone School (pronounced “How-stone”). This is an historic name for the town which dates back to the Domesday Book.

Houstone School will be a new 6FE secondary school, with capacity for 900 pupils aged 11 to 16 and 220 sixth form pupils aged 16 to 18 (1,120 in total), at the Kingsland Campus. The school is to be delivered for the 2022/23 academic year.

The anticipated benefits for the Kingsland Secondary School include;

- An additional 1,120 pupil places.

- Sufficient school places for pupils at their local school
- Fit for purpose teaching accommodation in permanent buildings
- Provision of an all through secondary school on one site
- Purpose built teaching accommodation in permanent buildings
- Suitable SEND provision on site

Officers continue to meet regularly with staff from Advantage Schools Trust, the multi academy trust chosen to run the new secondary school to be built on the Kingsland Campus. Please see more information regarding the school development [here](#)

Expansion of Thornhill Primary School is well underway. The expansion will allow the school to admit an additional 2 forms of entry to accommodate both local children plus additional children from the Linmere area development. This equates to an additional 60 school places in each year group (420 pupils), plus 60 additional full time early years (nursery) places.

4. PUBLIC HEALTH

COVID-19

Public Health continues to lead on outbreak management and control in relation to the Pandemic, in partnership with lots of other CBC Teams.

Because of the arrival of the Delta Variant, which is more easily transmitted than previous COVID variants, it is important that we continue to follow the COVID guidelines, ensuring social distancing, hand hygiene, wearing face coverings and maintaining good air flow/ventilation through internal spaces where possible, as well as following the other rules, as they change. See below for further details:

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

Community Lateral Flow Device (LFD) or “Rapid” testing is now available for individuals who are asymptomatic to test regularly. Find out more about local LFD testing here:

https://www.centralbedfordshire.gov.uk/info/135/coronavirus/919/rapid_tests

Tests are also available from local pharmacies or order a pack of 7 tests for home delivery from the UK government website.

More information:

Find a pharmacy where you can collect rapid tests: <https://maps.test-and-trace.nhs.uk> –

Order rapid lateral flow home test kits on GOV.UK: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing/regular-rapid-coronavirus-tests-if-you-do-not-have-symptoms/>

Vaccination information including FAQ's and where you can get a vaccine is available [here](#)

STOP SMOKING

The delivery of Stop Smoking Services through GP Surgeries continues to have been severely reduced, with direct and indirect impacts from the Coronavirus Pandemic. The latest data, from end of year 2020/2021, shows that, consistent with the whole Chiltern Vale Titan Primary Care Network locality, both Houghton Regis practices are performing under target.

Overall, performance by the Titan Primary Care Network of Practices in Chiltern Vale has risen slightly to 42.6% against target for the period up to the end of Q4 20/21 (40 actual quits compared to a target of 94).

COVID 19 continues to have a significant impact on the resources available to deliver stop smoking support in Primary Care and the data reflects the reduced levels of activity:

LOCATION	2020/21 SMOKING QUITTERS @ Q4
Houghton Regis Medical Centre	20 (target 42): 48% of target for period
Wheatfield Surgery	17 (target 39): 43.6% of target for period

The Stop Smoking Service delivers flexible support options, including telephone support, plus a new app, which continues to support local residents throughout the pandemic.

The service is looking to recommence face-to-face support, particularly for the most vulnerable clients.

A Service Review is underway to look at how the Service can increase and improve its offer for local residents, whilst acknowledging the fact that most smokers, as identified by recent customer insights work, still see Primary Care as the main route into Stop Smoking Services.

Extended treatment programmes are available to some residents who would benefit most from them, for example those with a Mental Health diagnosis or COPD (Chronic Obstructive Pulmonary Disorder). The Smokefree Baby and Me programme is also available for pregnant smokers.

Call one of our advisors free on: 0800 013 0553

Email: stop.smoking@centralbedfordshire.gov.uk

Web: <http://www.smokefreebedfordshire.org/>

NHS HEALTH CHECKS

The NHS Health Check is a national risk assessment and management programme for those aged 40 to 74 living in England, who do not have an existing vascular disease, and who are not currently being treated for certain risk factors.

It is aimed at preventing heart disease, stroke, diabetes and kidney disease and raising awareness of dementia for those aged 65-74 and includes an alcohol risk assessment. Everyone receiving an NHS Health Check will have a risk assessment which will look at individual risk factors as well as their risk of having, or developing, vascular disease in the next ten years. An NHS Health Check should be offered every five years.

GP practices continue to be the sole provider of the NHS Health Check programme; however, performance varies. As patients are entitled to one Health Check every five years, Practices have a target to invite 20% of their eligible population each year.

The latest data, collected for April-August 2021-22, shows that in all Primary Care settings, including Chiltern Vale, the Coronavirus Pandemic continues to have significant impact on delivery of NHS Health Checks, due to them needing to be delivered face-to-face, with no option for virtual delivery. In Chiltern Vale 305 Health Checks were delivered against a year-to-date target of 385 (79.2% of period target). They have invited 1,329 patients for a Health Check (target 1,914) so are performing at 69.4% for that indicator in the year-to-date.

The local Practices are performing as follows:

Houghton Regis Medical Centre is performing at 60.8% for Health Checks delivered (31 against a target of 51) and 0% for Health Checks offered (yet to make a formal offer out of 260 target).

Wheatfield Road made Health Check offers to 255 patients (target 296) so is at 86.1% of target for offered year-to-date. However, they are yet to actually deliver any Health Checks during 2021-22.

Data quality Houghton Regis Medical Centre remains static at 88.8%, under the 90% quality threshold.

COVID continues to present significant disruption to the delivery of Public Health services in Primary Care and will continue to do so as Primary Care Networks are increasingly involved in the organisation and delivery of COVID vaccination programmes. We will continue to work with Practices to identify how we can support them looking to deliver Stop Smoking and Health Check services to their patients.

TIME2CONNECT

Time2connect, continues to engage with local residents and stakeholders.



Time2Connect is now being managed by Bedfordshire Rural Communities Charity (BRCC). Project activities continue to develop and build connections across the existing and new communities of Houghton Regis. As

COVID restrictions ease they will be able to undertake further face-to-face work across the area to increase profile and connect more assets across the area.

For more information, visit the time2connect website: <https://www.cabeds.org.uk/community-engagement/time-2-connect-houghton-regis>

5. PUBLIC PROTECTION

For period 1 April to 31 August 2021 for Houghton Regis Public Protection dealt with

- 2 - contaminated land enquiries
- 1 - noise complaint
- 16 – Food standard inspections
- 19 – Food hygiene inspections
- 2 – COVID19 investigations
- 5 – Food Premises complaints
- 2 – Food premises Registration enquiry
- 16 – New registrations received
- 2 – Trading Standards Referrals

6. ENVIRONMENTAL SERVICES

HOUSEHOLD WASTE RECYCLING CENTRES

To further help residents manage their waste, slots no longer need to be booked at your local Household Waste Recycling Centres (tidy tips), which are open seven days a week from 9am to 5pm, including bank holidays. A permit system is in operation for some items and vehicle types, and proof of Central Bedfordshire residency should be taken when visiting the sites.

GARDEN WASTE COLLECTIONS

We are pleased to confirm that we will be undertaking a garden waste collection in October. This collection is to help clear the waste in residents' garden bins, caused by the national driver shortages. We will collect garden waste between 18 October and 30 October. To facilitate this, food waste will not be collected during this two-week window. During this two-week window, residents are asked to place their garden waste bins or two council-issued bags at the kerbside instead of their food waste bins, from 7am. This should be done on the days residents normally have their recycling collected.

DOG PATROLS

From July to date, dog patrols have been carried out in the following locations:

- Bromley Gardens (and surrounding roads around Parkside drive)

- Cemetery road
- Drury Lane
- Hillborough Crescent
- Houghton Hall Car Park
- Leafields
- Redhouse Court Recreation grounds
- Tithe Farm Rd fields and areas around
- Tudor Drive
- Watling Place

FLY TIPPING

Fly tips have been cleared from various areas including the Parkside estate, Porz Avenue and the Woodside estate.

GROUNDS MAINTENANCE

Grass cutting has improved over the past few months. The shrub/hedge cutting season has begun, with winter works starting soon.

7. TRANSFORMATION

COMMUNITY ENGAGEMENT

INCREASING VACCINATIONS GRANT SCHEME

The Increasing Vaccinations Fund provides grants of up to £2,000 to assist groups to encourage take up of the vaccination across all geographical areas, vulnerable and ethnic

groups and address COVID-19 vaccine inequalities within their communities.

These grants, which don't need to be match-funded, can be used to support a range of activities including, but not limited to:

- costs relating to community meetings (online or in person)
- production and distribution of information/ printed materials, including signage
- translation services
- volunteer expenses or additional staff costs directly related to
- overcoming vaccine hesitancy
- website modifications
- information sharing and befriending services
- transport to vaccination services

To read the guidance or make an application, visit the [website](#).

We are very keen to engage with local groups on the subject of vaccine take up and ensure residents have access to the correct information to make an informed decision about taking the vaccine.

CONSULTATIONS

Details of current and upcoming consultation activity undertaken by the Council are provided by the Community Intelligence Team. For more information about this update please contact Clare Harding, tel: 0300 300 6109 (ext. 76109).

Current consultations and surveys				
Subject	Description	Start	End	Lead officer(s)
Sandye Place Academy Site statutory notice	Statutory notice (section 77) for the disposal of the land and associated buildings, to release the land and associated buildings from their educational status.	17 th Sept 2021	29 th Oct 2021	Sarah Morgan 0300 300 6203
Parking Charges consultation	Consultation on the proposed parking fees and charges across the area.	23rd Aug 2021	14th Nov 2021	Jeanette Keyte 0300 300 5252
Eggington Community Governance Review	Community Governance Review for possible changes to Parish boundary of Eggington, regarding the Stearn Land development, the section of the Clipstone Park development that currently falls within the Eggington boundary, Leedon and The Pastures.	16 th Sept 2021	16th Nov 2021	Brian Dunleavy 0300 300 4049
Accommodation Strategy for adults with care and support needs consultation	Consultation on the proposed Accommodation Strategy for Adults with care and support needs, transforming the life options available to people with care and support needs by increasing choice for residents aged 18-64	8th Sept 2021	23rd Nov 2021	Kaysie Conroy 0300 300 5585
Dunstable Taxi Rank	Consultation on the proposed consolidation of the taxi ranks in Dunstable	29 th Sept 2021	23 rd Nov 2021	Jo Borthwick 0300 300 6170 Paul Mason 0300 300 4708

Upcoming consultations and surveys

Subject	Description	Start	End	Lead officer(s)
Bedford Square Community Centre, Houghton Regis	Consultation on the long term plans for the community centre in Houghton Regis.	Tbc	Tbc	Iain Berry 0300 300 4475 Peter Fraser 0300 300 6740

8. UPCOMING MEETINGS

DATE	MEETING	TIME
Wed 20 October	Development Management Committee	10:00am
Mon 25 October	Corporate Parenting Panel	10:00am
Wed 27 October	Health and Wellbeing Board	02:00pm
Tues 2 November	Leighton Linslade Partnership Committee	07:30pm
Wed 4 November	Audit Committee	10:00am
Thur 11 November	Corporate Resources OSC	10:00am
Tues 16 November	Children's Services OSC	10:00am
Wed 17 November	Development Management Committee	10:00am
Thur 18 November	Sustainable Communities OSC	10:00am
Mon 22 November	Social Care, Health & Housing OSC	10:00am
Tues 23 November	Standing Advisory Council for Religious Education	04:00pm
Thur 25 November	Council	06:30pm
Tues 30 November	Traffic Management Committee	10:00am
Thur 2 December	Dunstable Joint Committee	07:00pm
Tues 7 December	Executive	09:30am
Wed 8 December	Licensing Committee	10:00am
Mon 13 December	Schools Forum	03:00pm
Wed 15 December	Development Management Committee	10:00am
Thur 16 December	General Purposes Committee	10:00am
Mon 20 December	Corporate Parenting Panel	10:00am

KEY:

CPP – Corporate Parenting Panel

CR OSC – Corporate Resources OSC

CS OSC – Children's Services OSC

DMC - Development Management Committee

HWB – Health & Wellbeing Board

SCHH OSC – Social Care, Health & Housing OSC

SC OSC – Sustainable Communities OSC



HOUGHTON REGIS PARTNERSHIP COMMITTEE – WORK PLAN 2021/22

Meeting Date	Regular Updates	Work Plan 2020-2021	Reports already received / completed
July 2021	CBC Update report Work Plan Partnership Committee Co-Option Confirmation Of The Secretariat Committee Functions & Terms Of Reference	<p>The following suggestions are put forward, the timings of these reports / presentations will be confirmed once the content of the work plan has been agreed:</p> <ul style="list-style-type: none"> • Improving Health & Wellbeing In Houghton Regis • Place Delivery • Community Buildings in Houghton Regis (inc. HRN 2 Community Building, Bedford Square Community Centre) • Tithe Farm Sports Provision • Housing And Engagement • Chalk pit • Kingsland / HR Leisure Centre 	Community Buildings in Houghton Regis 20 th July 2021
October 2021	CBC Update report Work Plan		Place Delivery 20 th July 2021
January 2022	CBC Update report Work Plan		Chalk pit
April 2022	CBC Update report Work Plan		Kingsland / HR Leisure Centre
			Housing Provision and Allocations
			Tithe Farm sports provision 20 th July 2021



			Improving Health & Wellbeing In Houghton Regis: Time to Talk 20 th July 2021
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